

Peru Central School District
 High School Cafeteria & Google Meet
 17 School Street, Peru, NY 12972
 7:00 PM Regular Monthly Meeting
 Ms. Bonnie Berry, Presiding

ROLL CALL:

Ms. Sarah Graves - present
 Mr. Robert LaFountain – present
 Ms. Sarah Mitchell - present
 Ms. Linda Morgan -absent
 Mr. Steven Peters – present
 Mr. Scott Thurber – absent

ALSO PRESENT: Dr. Thomas Palmer, Superintendent of Schools and Randolph B. Sapp, School Business Administrator.

CALL TO ORDER: At 7:01 p.m., it was moved by S. Mitchell, seconded by S. Peters to call the meeting to order.
 Motion carried: 5-0

PLEDGE OF ALLEGIANCE: The Pledge was recited.

CONSIDER APPROVAL OF THE AGENDA: It was moved by R. LaFountain, seconded by S. Mitchell to approve the agenda with the following addition:

11. CONSENT AGENDA – PERSONNEL.

I. Tentatively approve an Appendix B coaching appointment for the 2020-2021 school year/sports seasons, as follows:

Employee	Position	Compensation
Travis Gorham	Varsity Boys’ Basketball	1.1 of \$3,996 base

Motion carried: 5-0

CONSIDER APPROVAL OF THE MINUTES: It was moved by S. Mitchell, seconded by R. LaFountain to approve the Minutes of the November 10, 2020 Regular Meeting, as written and/or amended.

Motion carried: 5-0

PUBLIC COMMENT: No comments were presented to the Board.

SUPERINTENDENT’S REPORT/PUBLIC HEARING: Topics included COVID-19 [updates](#), December 9th senior class tree lighting and community track use.

The Board heard from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

CONSENT AGENDA – REPORTS AND COMMUNICATIONS: It was moved by S. Graves, seconded by S. Mitchell to: Accept the following reports and communications:

a. Recommendations	Committee on Preschool Special Education	November 2020.
b. Monthly Summary Report	Committee on Special Education	November 2020.
c. Treasurer’s Report	Treasurer	October 2020: General Fund (A200) General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve

		(A2303), School Lunch Fund (C200), Trust & Agency (TA200) Capital Fund (H200), Capital Fund Investment (H2001) Employees Cafeteria Plan (TA2001), Debt Service (V230). Proceeds from External Sources General Fund Revenue and Budget Status (ST-3 Sort) as of November 30, 2020, Capital Fund Budget Status as of November 30, 2020. Quarterly Reports : Scholarship Fund Trial Balance for quarter ended 9/30/20.
d. Board Meeting Minutes	Champlain Valley Educational Services (CVES)	September 9, 2020 and October 14, 2020 Regular Meetings.
e. Surplus-Generated Refund Payment	CVES	Period Ending June 30, 2020.
f. Recommendations for Payments	District Treasurer	Steven E. Fuller 5-02 - \$106,685.00, Steven E. Fuller 5-03 - \$51,086.25, Pipeline Mechanical 4-01 - \$16,515.75, S & L Electric 2-01 - \$29,283.75, S & L Electric SP-03 - \$114,570.00.
g. Budget Development Timeline	School Business Administrator	2021-2022 Draft.
h. Health & Medical Report	Health/Medical Administrator (HMA)	October 2020.
i. Student Activity Report	Chief Faculty Advisor	October 2020.

Motion carried: 5-0

CONSENT AGENDA – NEW BUSINESS: It was moved by S. Peters, seconded by R. LaFountain to:
 Authorize field trips as follows*:

Location	Event	Participants	Dates	Funding	Transportation
Industry Partners & Mentors	ADK P-TECH Program Standing Curriculum	Applicable P-TECH Students	January 2021	Multi District-Funded Transportation	District Bus
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	January 2021	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle

*Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.

Accept the 2018-2019 Internal Audit [Corrective Action Plan](#) (CAP), as a follow-up to the acceptance of the Audit Report at the August 13, 2019 meeting.

Adopt the following **RESOLUTION**:

RESOLVED, By the Board of Education of the Peru Central School District, that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records* after they have met the minimum retention periods described therein;

b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of a [Memorandum of Agreement](#) (MOA) with the Civil Service Employees Association (CSEA) regarding the retirement of a particular individual; authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Accept the following [donation](#):

Donor	Donation	Value	Purpose
Dr. Victor Ludewig	String Instruments	Approximately \$2,600.00	Music Program

Motion carried: 5-0

CONSENT AGENDA – PERSONNEL: It was moved by S. Mitchell, seconded by S. Peters to:

Create a temporary treasurer position effective January 6, 2021, for a period not to exceed three (3) months.

Approve a CSEA sick leave bank (SLB) for Food Service Helper **Fay Lamica**, effective November 2020, corresponding to full documentation.

Approve a CSEA sick leave bank (SLB) for Custodial Worker **Kenneth Desotell Jr.**, effective December 2020, corresponding to full documentation.

Authorize a leave of absence (LOA) during 2020-2021, as needed and as accumulated leave balances allow, for Bus Driver **David Gosnell**, corresponding to full documentation.

Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
Christian Crump	School Monitor	District	November 9, 2020		X	
Charles Mowers	Food Service Helper, Substitute School Monitor	District	November 23, 2020		X	
Jo Case	School Bus Monitor	Transportation	November 25, 2020		X	
John Milligan	Bus Driver	Transportation	December 16, 2020	X (ERS)	X (Peru CSD)	
Paul Aikens XIII	Per Diem Substitute Teacher	District	November 27, 2020			X

Approve separation from all District substitute positions (including teacher, teaching assistant, nurse, occupational therapist, typist, and teacher aide), effective September 1, 2020 for the following: **Danielle Miner, Jessica Waldron, JoAnn Kaska, Linda Carpentieri, Linzee Wright, Lora Thornton, Maria Roth, Mary Martin, Nancy Taylor, Natalie Smith, Amy Reil, Debra Dubay, Kyli Swires, Martha Schmidt, Virginia Stevens, Abdourazak Tidjani, Ashley Chambers, Bernard Hecox, Caitlyn Boyd, Carol Solari-Rusco, Christal Russell, Christen Averill, David Mays, Diane Neyenhouse, Dylan Everleth, Emma DeLucas, Heather Darrah, Holley Christiansen, Jacqueline Kleinschmidt, James Neyenhouse, Jeanne Pasti, Joshua Baker, Katherine Dermody, Kathleen King, Keith Armstrong, Kimberly Crompto-Testo, Kimberly O'Leary, Liesl Dobozy, Marcia Peck, Megan Wyand, Monica Bill, Pamela Brush, Sarah Lake, Sarah Vaillancourt, Stephen Witkiewicz, Susan Newman, Sylvie Levesque, Thomas Dosiek, Judith Hoey, Annamarie Anderson, Ashley Sardella, Bill Forkey, Lauren Abrams, Makayla Miller, Maxim Longware, Melissa Lindberg, Taylor Lagace, Tracey Luoma, Tricia Jackson, William Flynn, Angela Pray, Joanne McGovern, and Kristen Brock.**

Appoint current employees **Kathy Adams-Desotell, Elise Altizer, Andrea Archer, Kimberly Currier,, Cynthia Dubrey, Geraldine Fliss, Jennifer Harblin-Bowlby, Laura Hathaway, Sharon Hewston, Katherine Liberty, Carrie Malcolm, Novalee Martineau, Brenda McColgan, Patti Remillard, Lisa Sartwell, Amanda Sears, Angelica Sedgwick, Marianne Supley, and Denise Thibodeau**, as substitute food service helpers, effective September 1, 2020 at a rate of \$12.50/hr (step 1).

Approve appointments for:

Employee	Position	Program	Effective Date	Compensation	Comments
Kara Taylor	Temporary District Treasurer	District	January 6 - 31, 2021	\$201.92/day	
Kara Taylor	District Treasurer	District	February 1, 2021	\$52,500, prorated	12-month, 7.5 hrs/day, replacing Wagner (retiree), (Confidential Central/District Office Personnel)
Jackie Holmes	Substitute School & School Bus Monitor, Substitute Teacher Aide	District	November 9, 2020	\$12.04/hr	
Sayrah Durgan	Per Diem Substitute Teacher, Substitute Teaching Assistant	Elementary & Middle	January 4, 2021	\$90/day, \$85/day	
Brayden Miner	Per Diem Substitute Teacher, Substitute Teaching Assistant	Elementary & Middle	January 4, 2021	\$90/day, \$85/day	
John Mayville	School Monitor	District	November 12, 2020	\$12.50/hr (step 1)	Elementary assignment currently, 2.75 hrs/day, replacing Holmes (resigned)
Dean DeLano	Public Announcer and/or Timer/Scoreboard or Clock Operator/Scorekeeper and/or Ticket Taker and/or Site Coordinator for Athletics Program	Athletics	November 12, 2020	Based on assignment, in correlation with the Athletics Program Support Staff Salary Chart	
Amanda Sears	School Bus Monitor	Transportation	November 30, 2020	\$12.50/hr (step 1)	2 hrs/day, replacing Case (resigned)
Paula De Laurentiis	Substitute Food Service Helper	District	September 1, 2020	\$12.04/hr	
Sarah Zagrodzki	Substitute Food Service Helper	District	September 1, 2020	\$12.04/hr	

Tentatively approve an Appendix B coaching appointment for the 2020-2021 school year/sports seasons, as follows:

Employee	Position	Compensation
Travis Gorham	Varsity Boys' Basketball	1.1 of \$3,996 base

Motion carried: 5-0

OLD BUSINESS:

It was moved by S. Graves, seconded by R. LaFountain to accept the [revised list](#) of BOE Committee Members.

Motion carried: 5-0

It was moved by S. Mitchell, seconded by S. Graves to postpone discussion of the District athletics/sports logo until the January 2021 regular meeting, as a follow-up to the mascot selection at last month's meeting.

Motion carried: 5-0

ADJOURN: At 7:14 p.m., it was moved by S. Peters, seconded by S. Mitchell to adjourn.

Motion carried: 5-0

Respectfully,

Sherri Provost
District Clerk