

Peru Central School District  
 Jr/Sr High School Community Room  
 6:00 PM Anticipated Executive Session  
 7:00 PM Regular Monthly Meeting

**1. CALL TO ORDER.**

Action

2. Anticipated **EXECUTIVE SESSION** - to discuss the employment and/or medical history of two particular persons.

Action

**3. RECONVENE.**

Action

**4. PLEDGE OF ALLEGIANCE.**

**5. ROLL CALL.**

**6. CONSIDER APPROVAL OF THE AGENDA.**

Action

7. **CONSIDER APPROVAL OF THE MINUTES** of the July 9, 2019 Special, Regular and Reorganization Meetings.

Action

**8. RECOGNITION.**

**A.** Recognize Peru Community Church for their recent donation to our Backpack Program. The District expresses their thanks for their continued support of this program.

**9. PUBLIC COMMENT** - Individuals who wish to express comments, related to items on tonight’s agenda, should do so from the podium microphone and should register on the speaker sign-in sheet provided via clipboard in advance of the meeting’s start.

**10. SUPERINTENDENT’S REPORT** – Topics include a construction update, the Strategic Plan, and the upcoming August 28th professional development day.

**11. ADMINISTRATOR REPORTS.**

Receive the following reports and/or communications:

Report/Communication	From	Comments
a. Prekindergarten Program	Elementary Principal	Overview and Review of First Full Year.
b. Building Goals	Administrators	2018-2019.

**12.** Hear from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

**13. CONSENT AGENDA – REPORTS AND COMMUNICATIONS.**

Accept the following reports and communications:

a. <a href="#">Recommendations</a>	Committee on Preschool Special Education	July 2019.
b. <a href="#">Monthly Summary Report</a>	Committee on Special Education	July 2019.

c. <a href="#">Treasurer’s Report</a>	Treasurer	<u>June 2019:</u> General Fund (A200), General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve (A2303), School Lunch Fund (C200), Trust and Agency Fund (TA200), Capital Fund (H200), Employees Cafeteria Plan (TA2001), Debt Service (V230). Proceeds from External Sources – June 2019 (Prior to Closing of Books for Audit) General Fund Revenue and Budget Status (ST-3 Sort) as of June 30, 2019, Capital Fund Budget Status as of June, 2019. <u>Quarterly Reports:</u> Grant Status as of 6/30/19, General Fund Budget Status Detail June 30, 2019 prior to closing of books for audit.
d. <a href="#">Student Activity Report</a>	Chief Faculty Advisor	June 2019.
e. Student Activity Receipts, Disbursements, and Balances	Chief Faculty Advisor	June 2018/2019 Comparison.
f. <a href="#">Board Meeting Minutes</a>	Champlain Valley Educational Services (CVES)	June 12, 2019 Regular Meeting.
g. <a href="#">Recommendations for Payments</a>	BCA Architects & Engineers	Murnane Building Contractors 1-02 - \$69,455.00 (18/19 Capital Outlay).
h. <a href="#">Capital Project Payments</a>	Treasurer	Bernard Donegan in the amount of \$1,058.50, Harris Beach in the amount of \$4,324.76, and BC&A in the amounts of \$5,880.23, \$19,531.66, \$6,106.30, \$1,229.90, and \$883.45.
i. Auditor’s Quarterly Report	Internal Claims Auditor	Report as of June 30, 2019.

Action

**14. CONSENT AGENDA – NEW BUSINESS.**

**A. Authorize field trips as follows\*:**

Industry Partners & Mentors	ADK P-TECH Program Standing Curriculum	Applicable P-TECH Students	September 2019	Multi District-Funded Transportation	District Bus
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	September 2019	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle

*\*Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.*

**B. Approve removal of items from the fixed inventory list.**

**C. Accept the following donation:**

Donor	Donation	Value	Purpose
Peru Community Church	Monetary	\$4,000	Backpack Program

**D. Accept the Policy Statement for Free and Reduced Price Meals or Free Milk Programs, including the Family Income Eligibility Criteria.**

E. Adopt the following three (3) **RESOLUTIONS** related to the emergency boiler replacement project:

1) **BE IT RESOLVED**, That the Peru Central School District declares itself Lead Agency for the purpose of reviewing and completing the SEQRA process relative to the proposed emergency boiler replacement project.

2) **WHEREAS**, The Board of Education of the Peru Central School District is proposing an emergency boiler replacement project for the purpose of replacing aspects of the boiler plant at its Intermediate School Facility to ensure the uninterrupted use and safety of the Facility and its occupants; and

**WHEREAS**, The Board of Education wishes to take all actions necessary in connection therewith in order to comply with the State Environmental Quality Review Act ("SEQR"); and

**WHEREAS**, Upon review by the District's Architect, the proposed action has been determined to have no significant environmental impact and is considered a "normal and routine construction and maintenance activity", is a Type II Action pursuant to SEQR, 6 NYCRR, Section 617.5 (c), (8) which describes Type II activities as follows:

(a) maintenance or repair involving no substantial changes in an existing structure or facility;

(b) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

**THEREFORE BE IT RESOLVED**, That the Board of Education of the Peru Central School District hereby declares that the proposed project is a Type II Action and the SEQR review process complete.

3) **RESOLVED**, that pursuant to § 103 (4) of the General Municipal Law, the Board of Education declares that an emergency exists because, during a routine inspection of the boiler plant in the Intermediate School Facility, it was discovered that the water tube boilers were leaking and non function due to corrosion of water tube connections within. The boiler is not be usable, and is necessary for the upcoming heating season. This issue affects the safety and property of the District, its employees and students, and requires immediate action which cannot await a referendum, nor competitive bidding of equipment. The Board finds that the proposed replacement and remediation must be undertaken without delay. The Board further finds that such work is necessary for the protection and safety of students, employees and the property of the District. The Board has reviewed the architects preliminary estimates for the work, estimated to be performed at a cost not to exceed \$300,000. The Board further finds that further review and authorizations may be necessary. It is further,

**RESOLVED**, that the Board authorizes the architect to prepare and submit such designs as necessary to procure regulatory approval, the purchase of equipment and contracts for this work, to commence immediately. The Board further ratifies any expenses and purchases made to date for all emergency work and purchases. It is further,

**RESOLVED**, that the all such expenditures made by authority of this resolution are ordinary contingent expenses.

F. Adopt the following **RESOLUTION**:

**RESOLVED**, That the firm of Bernard P. Donegan, Inc., is hereby designated Municipal Advisor to Peru Central School District; and

**WHEREAS** said firm shall be compensated for its services to be rendered in accordance with its letter of services dated July 15, 2019; and

**WHEREAS** the President of the Board of Education is hereby authorized to execute and deliver said letters of services; and

**BE IT HEREBY DIRECTED** that this Resolution shall take place immediately.

Action

**15. CONSENT AGENDA – PERSONNEL.**

A. Approve reduction of a 0.5 FTE School Media/Library Specialist (SMS/SLS) position and the creation of a full time, 11-month Library Aide/Typist position.

B. Approve the Amendment to Employment Agreement between the Peru CSD Board of Education and the Superintendent of Schools, Dr. Thomas Palmer, effective January 1, 2018 through June 30, 2023.

C. Authorize a paid/unpaid leave of absence, as accumulated leave balances allow, for **Melissa Duprey**, effective September 18-20, 2019.

D. Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
<b>Michael Francia</b>	Elementary Teacher; Cross Country and Track Coach	Elementary; Athletics	July 12, 2019; July 11, 2019		X	
<b>Teresa Hart</b>	School Monitor, Bus Monitor	District	July 17, 2019		X	
<b>Patrick Shaughnessy</b>	Per Diem Substitute Teacher	District	July 10, 2019		X	
<b>Kendra Bates</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	July 7, 2019		X	
<b>Sanford Coakley</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	July 1, 2019		X	
<b>Megan Conley</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	July 1, 2019			X
<b>Tara Smith</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	July 1, 2019			X
<b>Craig Duprey</b>	Modified Football Coach	Athletics	Fall 2019 sports season		X (will remain a volunteer coach for the football program)	
<b>Sara Dunham</b>	Winter Track Coach	Athletics	2019 -2020 sports season		X	

E. Approve appointments for:

Employee	Position	Program	Effective Date	Pay Rate	Comments
<b>Mary Salton</b>	Substitute Typist, Substitute Food Service Helper	District	September 4, 2019	\$11.87/hr, \$11.32/hr	Pending fingerprint clearance and Clinton County Civil Service approval
<b>Ali Yildiz</b>	Substitute Food Service Helper	District	September 4, 2019	\$11.32/hr	Pending fingerprint

					clearance and Clinton County Civil Service approval
<b>Lindsey Jess</b>	Substitute Teacher Aide, Substitute School Monitor, Substitute Typist	District	September 4, 2019	\$11.32/hr, \$11.32/hr, \$11.87/hr	Pending fingerprint clearance and Clinton County Civil Service approval
<b>Jessica Collins</b>	School Monitor, Type A	District	September 3, 2019	\$11.80/hr (step 1)	Pending fingerprint clearance and Clinton County Civil Service approval, Elementary assignment currently, replacing Hart (resigned), 2.75 hrs/day
<b>Jessica Collins</b>	Substitute School Bus Monitor	District	September 4, 2019	\$11.80/hr	Also a school monitor, pending fingerprint clearance and Clinton County Civil Service approval
<b>Stephanie Lumb</b>	Substitute Typist, Substitute Teacher Aide	District	September 4, 2019	\$11.87/hr, \$11.32/hr	Pending fingerprint clearance and Clinton County Civil Service approval
<b>Katherine Otis</b>	Substitute Teacher Aide, Substitute School Monitor	District	September 4, 2019	\$11.32/hr	Pending fingerprint clearance and Clinton County Civil Service approval
<b>Michael Grems</b>	Substitute School Bus Monitor, Substitute School Monitor, Substitute Teacher Aide	District	September 4, 2019	\$11.32/hr	Pending fingerprint clearance and Clinton County Civil Service approval
<b>Zane Bazzano</b>	Per Diem Substitute Teacher	District	September 4, 2019	\$90/day	Pending fingerprint clearance
<b>Katherine Otis</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	September 4, 2019	\$90/day, \$85/day	Pending fingerprint clearance
<b>Amy Kilroy</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	September 4, 2019	\$90/day, \$85/day	Pending fingerprint clearance

<b>Meagan Holderman</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	November 1, 2019	\$90/day, \$85/day	Pending fingerprint clearance
<b>Michelle Dupree</b>	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	September 4, 2019	\$90/day, \$85/day	Pending fingerprint clearance
<b>Mary Sexton</b>	Sexton, who is Initially certified in the School Building Leader and Permanently certified in the School Counselor areas, is hereby appointed to the position of Assistant (Associate) Principal / Athletic Director, in the Associate Administrator tenure area	District	For a probationary period commencing on <b>TBD</b> 2019 and anticipated to end on <b>TBD</b> 2023	\$85,000, prorated	11-month, replacing Berry (transferred)
<b>Paula De Laurentiis</b>	Permanent Building Substitute (PBS) Teacher	Elementary	September 3, 2019 - June 30, 2020	\$115/day	
<b>Jodi Lattrell-Burns</b>	Lattrell-Burns, who is not currently certified in any area, is hereby appointed to a non-probationary/at-will/part-time position of Long Term Substitute (LTS) 0.4 FTE Art Teacher. This service will not be credited toward tenure	District	August 28, 2019 - June 30, 2020	\$46,687 (step 1, col 1), prorated @ 40%	Budget enhancement
<b>Ashli Crompt</b>	Crompt, who is Professionally certified in the Speech And Language Disabilities area, is hereby appointed to a non-probationary/at-will/part-time position of 0.5 FTE Speech Language Pathologist (SLP). This service will not be credited toward tenure	District	August 28, 2019 - June 30, 2020	\$53,467 (step 4, col 3), prorated @ 50%	Elementary assignment currently, budget reduction/replacing Tripp (retired)
<b>Shannon Kiniry</b>	Substitute Registered Nurse (RN)	District	September 4, 2019	\$125/day	
<b>D E Leavitt</b>	Leavitt, who is a Licensed Mental Health Counselor, is hereby appointed to a non-probationary/at-will/part-time position of 0.2 FTE School Counselor. This service will not be credited toward tenure	District	August 26, 2019 - June 30, 2020	\$48,437 per day (step 1, col 2), prorated @ 20%	ADK P-TECH Program
<b>Tina Rock</b>	Account Clerk/Typist	District	August 12, 2019	\$28,935 (step 4), prorated	Secondary assignment currently, replacing Parker (resigned)

<b>Beth Rust</b>	Custodial Worker	District	August 5, 2019	\$12.18/hr (step 1)	19.5 hrs/wk, budget enhancement
<b>Ryan McAlary</b>	McAlary, who is Initially certified in the Physical Education area, is hereby appointed to the position of 1.0 FTE Physical Education (PE) Teacher, in the Physical Education & Recreation tenure area	District	For a probationary period commencing on August 28, 2019 and anticipated to end on August 28, 2023	\$46,687 (step 1, col 1)	Replacing Dew (resigned)
<b>Hunter Bruno</b>	Permanent Building Substitute (PBS) Teacher; Per Diem Substitute Teacher	Secondary; District	August 28, 2019 - June 30, 2020; September 4, 2019	\$115/day, \$90/day	
<b>Carolyn Gallo</b>	Permanent Building Substitute (PBS) Teacher	Secondary	August 28, 2019 - June 30, 2020	\$115/day	
<b>Zetra Bruso</b>	Part-Time Registered Nurse (RN)	District	September 3, 2019	\$46,687, prorated	Seton assignment, 2 hrs/day, replacing Kaska (resigned)
<b>Joseph Belluscio</b>	Regents Review/Examinations	Secondary	August 2019	\$30/hr	
<b>Sarah Gardner-Delong</b>	Gardner-Delong, who is Initially certified in the English Language Arts 7-12 area, is hereby appointed to the non-probationary/at-will/part-time positions of Long Term Substitute (LTS) 0.4 FTE Music Teacher and Long Term Substitute (LTS) 0.6 FTE Spanish Teacher. This service will not be credited toward tenure.	District	August 28, 2019 - a date not to exceed June 30, 2020	\$46,487 (step 1, col 1)	Budget reductions

F. Approve Appendix B coaching appointments for the 2019-2020 sports seasons as follows, prorated as shown on the 1.0 compensation rate of \$3,996:

Name	Position	Compensation	Name	Position	Compensation
<b>Ryan McAlary</b> (replacing Duprey-resigned)	Modified Football	0.495	<b>Jason Finlaw</b> (replacing Francia-resigned) (transfer)	Varsity Cross Country	0.7
<b>Melanie Taylor</b> (replacing Finlaw-transferred)	Modified Cross Country	0.495	<b>Molly Butts</b>	Modified Gymnastics	0.495
<b>Bruce Beauharnois</b>	Modified Girls' Soccer	0.35			

G. Approve other Appendix B appointments for the 2019-2020 school year as follows, prorated as shown on the 1.0 compensation rate of \$3,996:

<b>Employee</b>	<b>Position</b>	<b>Compensation</b>	<b>Employee</b>	<b>Position</b>	<b>Compensation</b>
<b>Christopher Urban</b>	Accompanist	0.25	<b>Melissa Wright</b>	Adventure Club Advisor	0.4
<b>Emily Allen</b>	Applecrate	0.625	<b>John Mitchell III, Christoher Urban</b>	Audio-Visual Dmattirector(s)	0.26 Elementary, 0.4 Jr/Sr High
<b>Meghan Matthews</b>	Broadway Musical Choreographer	0.2	<b>Todd Pray, Christopher Urban</b>	Broadway Musical Director(s)	0.4 each
<b>Christopher Urban</b>	Special Programs	0.03 each (Total of 9)	<b>Christopher Urban</b>	Chorus Select	0.45
<b>Dana Atwood &amp; Beth-Ann Lozier, Gregory Badger &amp; Jeanne Caron, Claire Cantwell-Jones &amp; Lauren LaValley, Melissa Barcomb &amp; Melissa Wright</b>	Class Advisor(s)	Freshman (9th) - 0.33 each, Sophomore (10th) - 0.33 each, Junior (11th) - 0.66 each, Senior (12th) - 0.66 each	<b>Christopher Urban</b>	Drama Club Advisor	0.4
<b>Emily Allen</b>	Elementary Orchestra Director	0.3	<b>Alanna Winchell</b>	Elementary Band Director	0.3
<b>Karen Rock</b>	Entrepreneurship Club Advisor	0.66	<b>Kathleen Roach</b>	Gay-Straight Alliance Club	0.275
<b>Jennifer Dyer</b>	Grades 7-8 Math Counts/Computer Advisor	0.2	<b>Brian Marino</b>	Graphing Calculator Coordinator	0.33
<b>Peter McCormick</b>	Harvard and North Country Model U.N. Coordinator	0.35	<b>Peter Garnsey, Kathleen Lawliss</b>	Harvard and North Country Model U.N. Co-Advisor(s)	0.25 each
<b>Todd Pray</b>	Jazz Band	0.375	<b>Aubrey Buker</b>	LOTE Club Advisor	0.4
<b>Todd Pray</b>	Marching Band Director	0.33	<b>Tracey Trombley</b>	National Art Honor Society Advisor	0.33
<b>Jeanne Caron</b>	National Honor Society Advisor	0.33	<b>Gregory Badger</b>	National Jr Art Honor Society Advisor	0.275
<b>Patricia Cannamela, Richard Hathaway II</b>	National Science Honor Society Advisor(s)	0.33 each	<b>Leif Sorgule</b>	Robotics Club Advisor	0.625
<b>Gregory Badger, Catherine Butts</b>	SAVE Advisor	0.6, divided equally	<b>Susan Martin</b>	CFES Advisor, Grades 9-12	0.66
<b>Matthew Berry</b>	Varsity Club	July - November,	<b>Beth-Ann Lozier</b>	Student Council Advisor, Grades 9-12	0.32



		0.55, prorated			
<b>Beth-Ann Lozier</b>	After Prom Party Coordinator	0.15	<b>Carolyn Gallo</b>	Yearbook Advisor	0.9
<b>Tracey Trombley</b>	Yoga Club Advisor	0.275	<b>Amy Dermody</b>	Student Council Advisor Ass't, Grades 9-12	0.16
<b>Meghan Matthews</b>	Elementary Yearbook	0.275	<b>John Mitchell III</b>	Multi-Media Club Advisor (Elementary)	0.4
<b>Aubrey Buker</b>	Pet and Animal Club Advisor	0.275			

H. Authorize a leave of absence without pay, for **Tina Rock**, effective August 22, 2019 - September 30, 2019, as needed and corresponding to full documentation.

Action

#### 16. OLD BUSINESS.

A. Accept the Internal Audit Report for fiscal year 2018-2019, as prepared by the Internal Auditor.

Action

B. Adopt the following **RESOLUTION**:

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education adopt the Updated 2019-2020 [District-Level Emergency Response Plan \(DERP\)](#), also known as the District-Wide School Safety Plan, as presented at the public hearing held on July 9, 2019.

Action

#### 17. NEW BUSINESS.

A. Set a school tax levy of \$\_\_\_TBD\_\_\_\_\_, library tax levy of \$10,000, and tax rate of \$\_\_\_TBD\_\_\_\_\_ for the new school year.

Action

B. Adopt the following **RESOLUTION** to confirm tax rolls, authorize tax levy, and approve 2019 tax warrants:

**WHEREAS**, the Board of Education has been authorized by the voters at the Annual District Meeting to raise for the current budget of the 2019-2020 school year a sum not to exceed \$48,539,782;

**THEREFORE, BE IT RESOLVED**, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll (**to be provided**):

**AND BE IT HEREBY DIRECTED**, that the tax warrant of this Board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin on September 1, 2019 and end October 31, 2019, giving the tax warrant an effective period of 61 days, at the expiration of which time the tax collector shall make an accounting in writing to the Board; and

**IT IS FURTHER DIRECTED**, that delinquent tax penalties shall be fixed as follows:

1st month free period,

2nd month interest of 2 percent added,

3rd month or fraction thereof, interest of 3 percent added.

Action

**18. PUBLIC COMMENT** - Individuals who wish to express comments should do so from the podium microphone and should register on the speaker sign-in sheet provided via clipboard.

**19. EXECUTIVE SESSION** if needed.

Action

**20. ADJOURN.**

Action