

DETERMINATION OF BUDGET PRIORITIES

Establishing budget priorities calls for the board of education and administration to strike a balance between an ideal educational program and the real life limits facing the district's fiscal ability to support potentially unlimited requests for instructional programs and support operations.

The Superintendent of Schools, in close cooperation with the Business Administrator, is responsible for recommending budget priorities to the board of education. Those priorities are to include but not necessarily be limited to supporting:

- A. Instructional programs that reflect state standards and community expectations;
- B. Staffing to implement current and emerging district programs and support operations;
- C. Maintenance of the district's facilities, grounds and equipment; D. Continuous improvement of programs and operations;
- E. Professional development of faculty, support staff, administrators and supervisors;
- F. District goals approved by the Board for the upcoming school year;
- G. Cost reductions in any program or operation identified by the district office, administrators or operations supervisors that warrant Board consideration to help support other current or emerging programs and operations.

The Superintendent is charged with delegating to the appropriate administrators and operations supervisors the particular protocols and tasks required to develop estimated budget needs for programs and support operations.

Administrators and operations supervisors will submit their requests, and estimates of costs, to the Business Administrator, who will examine all requests and compile a preliminary budget document for review and discussion with the Superintendent of Schools, prior to initial submittal and examination by the board of education. The timetable for this process is to be included in the annual budget development calendar.

Adoption date