

NEW BOARD MEMBER ORIENTATION

The Board of Education accepts responsibility for assisting each new member-elect to gain information regarding school board functions, policies and procedures in advance of that new member elect's start of service.

The Superintendent of Schools is charged with scheduling a set of brief meetings with each new member-elect focused on:

- District policies and procedures associated with school governance;
- Meeting informally with small groups of administrators and operations supervisors;
- Receiving a copy of the district's updated *Policy Handbook* and the negotiated agreements between the district and the various collective bargaining agreements;
- Providing the new member with a copy of New York State School Law;
- Providing the new member-elect with pertinent Board documents;
- Offering the new member-elect an opportunity to discuss with the Superintendent of Schools and/or the Board President the important role of the board-superintendent team in establishing collective focus on goals and continuous improvement of instructional programs and support operations;
- The opportunity to have the district office reserve a seat for the new member-elect at the New York State School Boards Association new member orientation program;
- Inviting the new member-elect to attend and observe any upcoming board meeting public sessions and schedule time with the district clerk to gather pertinent documents to present to the new member-elect in advance of that new member-elect's start of service;
- Inviting the new member-elect to meet briefly with the Superintendent of Schools and one or two recent new members-elect to discuss each of the topics above, in an effort to demonstrate and model the importance of member engagement and board-superintendent teamwork.

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