

REGULAR MEETINGS

All Board of Education meetings must be open to the public. A "meeting" is defined as an official convening of a public body of the purpose of conducting public business. The Board will follow open meetings law guidelines for determining whether or not particular committees, sub-committees, or ad-hoc advisory committees are subject to the particular guidelines below.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provision of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law.

Regular meetings of the Board shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

It is the responsibility of the Superintendent to prepare the agenda and review it with the Board President for each meeting of the Board. The agenda for each meeting shall be prepared during the week prior to the meeting. The agenda shall be distributed to Board members no later than the Friday before such regular meeting. Whenever the President or other members of the Board wish to bring a matter to the attention of the Board, such request should be made to the Superintendent so that the same can be placed on the agenda. Whenever individuals or groups wish to bring a matter to the attention of the Board, such request shall be addressed to the Superintendent. The Superintendent shall present such matter to the Board.

The Clerk of the Board shall notify the members of the Board of Education in advance of each regular meeting. Such notices, in writing, shall include an agenda at the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the event that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members. Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent and administrators/operations supervisors at the Superintendent's discretion shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of additional others as it desires.

Cross-ref: 2210, Board Reorganizational Meeting
2342, Agenda Preparation and Dissemination

Adoption date: June 4, 2008