

Policy 1222: Booster Organizations

The Board of Education greatly appreciates the interest and support of community groups, known as booster clubs, for specific student endeavors such as sports and performing arts activities.

So that the fundraising and other support activities are conducted appropriately, the superintendent is directed to ensure all booster clubs meet acceptable standards of fiscal responsibility and management. Annually, the superintendent will recommend booster clubs which have met these standards for approval by the Board of Education. All organizations covered under this policy shall submit an annual reconciliation to the Board of Education.

Booster Clubs/SRO's will be allowed to fundraise on school grounds with limited use of school facilities provided such activities do not interfere with the academic program. These organizations must also follow the guidelines set forth in the district fundraising policy.

Booster clubs or other similar organizations may be created to promote community support and to raise funds for specific school activities or programs. These groups may not discriminate on the basis of gender, color, national origin, ethnic background, disability, religion, sexual orientation, or any arbitrary criteria.

Requirements:

- The financial records, including records of all monies received and all monies expended, shall be made available upon request for inspection by the board, superintendent, or the superintendent's designee;
- Fundraising activities must be approved in advance by the superintendent or designee;
- Unless otherwise approved by the superintendent, no funds may be raised, held or dispersed for individuals other than scholarships;
- Groups wishing to make contributions must adhere to the district's policy and regulations regarding the acceptance of gifts

Booster clubs must meet the following standards of fiscal management and responsibility:

1. Have tax ID number
2. Have an executive board with at least a president and treasurer
3. Have by-laws that include a description of who they are and their purpose
4. Have a bank account used exclusively for booster club funds
5. Maintain accurate and complete financial records
6. Must obtain all required permits for all fundraising activities

Proof that the booster club has met these standards must be annually provided to the superintendent who will forward this to the board.

Violations of district policy or regulations may result in the dissolution of the club or organization. Before a club is dissolved, financial records must be turned over to the district.