



Hello PCSD K-6 Faculty and welcome back to the 2015-2016 school year!

The PTO is excited about the work that has taken place on campus over the break by all, including your steadfast PTO officers. Please find some suggestions from your PTO to use prior to submitting our new Special Request form. All disbursements are required to be approved during PTO meetings by agenda addition and with the completion of the form.

Please help us continue to build an outstanding reputation and spending ethic. As a not-for-profit organization the community trusts your PTO. When donating their monetary gifts, talents, time or by fundraising participation, the community expects us to have exhausted all possible resources prior to putting our hands out and asking for support. Please find the following resource suggestions to use before submitting a reimbursement request via agenda addition:

- Check the school budget
- Check with your department chair
- Is spending concurrent with our health and wellness policy.

Your participation and support are key to our success. There are many ways you can support your PTO. Please allow us to suggest some ways you can help support and spread awareness of your PTO:

- For those of you on social media- Please like and share our Facebook page as well as our posts. We often recruit volunteers and spread information there.
- Open house- Speak with parents or use our meeting flier on your smartboard during open house. Try including the PTO booth on your scavenger hunt list if that applies to your grade level.
- Awareness-If the PTO has sponsored an event IE: The Spelling Bee, Mighty Milers, Author Visits, etc; ask your MC to make an announcement during the event that it has been sponsored by "your" PTO!

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***The Peru K-6 PTO is organized exclusively for the charitable, scientific, literary or educational purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Service Code.***

- Recruit- ask your fellow faculty members to attend a meeting or event with you, as your schedule allows.
- Smartboard- Use your smart board to post our event fliers and announcements to help build anticipation in the student body during school hours.
- Keep an eye out for your Building Rep monthly meeting minutes.
- Include our events and meeting dates in your parent communication emails and/or newsletters.

Lastly, there is so much talent in our great school, Please bring suggestions to our meetings or by email to help us improve efficiency and continue to grow.

Thank you in advance,

Peru K-6 PTO

perupto@gmail.com

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