

Peru Central School District Hardware Acquisition Approval Form

Submit to your principal for approval.

Name of Requestor: (Click here to enter text.)

Date of Request: (Click here to enter a date.)

Building: (Click here to enter text.)

Purpose of Request:

Request Hardware

Donation of Hardware

Grant Purchase

Hardware Information:

Quantity: (Click here to enter text.)

Description of Hardware Requested:

(Click here to enter text.)

Who will use this equipment? Staff Students Both Staff & Students

Purpose:

(Click here to enter text.)

Principal Approving Request:

Signature: _____ Date: _____

Charge to Account Code: _____

Account Description: _____

Superintendent Approval:

Signature: _____ Date: _____