

Monthly Meeting Minutes
September 19, 2018

1. Call to Order 6:10pm
 - a. Welcome/Attendance sign in-Thank you for your continued support in attending our monthly meeting. Attendance-Lindsey Wendorff, Kirsten Darrah, Laci Charette, Stephanie Lumb, Tiffany Korths, Patrick Korths, Jessica Baker, Miquel Lopez, Maria Lopez, Omar Sharaf, Meagan Sharaf, Carrie Malcolm, Amanda Haley-Beaudette, Katie Lewis, Karie Lamkins, Sara Imhoff, Bianca Crandall, Courtney Veress, Bethany Mandy, Amber Gearhart, W-Dale Gearhart, Mike Francia.
 - b. Introductions-Introductions by all in attendance. We are very excited to see so many new faces. We look forward to getting to know you all better and to see you at all of our events.
 - c. Additions/Changes to Agenda-None
2. Minutes- Lindsey Wendorff set forth motion to approve minutes from June 2018 meeting.
3. Treasurer's report-A detailed report was provided for recent banking activity. Please inquire for details as our Treasurer provides up to date information at monthly meetings and quarterly reports. All distributions, reimbursements and special requests are required to be approved through the Treasurers report. A revised budget was proposed for 2018-19 school year. The new budget will be more clear and help to see what expenses are for each event as well as profits. Kirsten Darrah set forth motion to approve new budget. Tiffany Korths second motion to approve.

The PTO donated \$1,000 to the back-pack program last year. This has been budgeted in this year. Laci explained the COSER funds that we have allocated to us for the arts program. We have budgeted to overspend the COSER funds by \$1500 as the more you spend the more is allocated to the school. This fund is what pays for performers, artist and author visits.

4. Old Business
 - A. **Submitted Special Request Forms** - We had one special request form submitted by Mrs. Petro. She would like to purchase Stewart's gift cards for the guest speakers from Jamaica. She is requesting \$30. This will come out of the allotted grade level funds and is therefore not a "special" request. Laci will approve and provide requested amount to Mrs. Petro.
6. New Business

A. **Tentative Schedule of Events** - Lindsey provided a tentative schedule for the planned events for this coming school year. Volunteers are needed to work and help chair the events. Please reach out to the current event chair or the PTO mailbox if you would like to help.

B. **Admission Coupons for Students in Need** - Last year we discussed trying to find a way to allow children who may not have the means attend our PTO events. We would like to provide each grade level with coupons that they can discreetly give to children that they feel may not be able to attend our events otherwise. We will start this with our first event of 2018-19.

C. **Trunk or Treat/Glow Party** - The event is scheduled for October 26th. Volunteers will be needed to work both the Trunk or Treat and the Glow Dance. This event was very successful last year and we anticipate even more attendance this year. We have already had several people reach out wanting to provide a car/trunk. We underestimated the amount of children last year so we are advising everyone this year to bring more candy to avoid running out.

D. **Mc. Teacher Night** - The first McTeacher night is tentatively scheduled for October 16th. Volunteers are not needed for this event. A sign up sheet will be placed in the appropriate offices for teachers and administration to sign up to work the event. This too has been very successful in the past. The children love seeing their teachers outside of school.

E. **Book Fair** - Stephanie Lumb will be chairing the Book Fair this year. Volunteers will be needed. This event is during the school day so it is difficult to get volunteers. Any help is appreciated.

F. **Spaghetti Dinner** - The Spaghetti Dinner is scheduled for December 14th. We will need to start early gathering donations for the Raffle. Please contact us via the PTO mailbox if you would like to help visit/contact local businesses to gather items for the raffle. It is best to contact the businesses at the beginning of the month as that is when they usually approve any charitable donations.

G. **October Meeting Date** - After some discussion and reviewing the results of our survey it was determined that we will continue to hold our monthly meetings on the 3rd Wednesday of each month at 6:00.

7. **Open Discussion/Questions** -

A. **Volunteers** - We encourage people to help and volunteer at events even if they are unable to attend our meetings.

B. **New Ideas** - Some suggestions for new events included a Carnival, Read-a-thon. A discussion was also had about apparel . We may order apparel to have at

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our events for sale rather than having a “sale” each year. We could order several different sizes to have on hand. We would like to continue to use a local business such as Loremans for our apparel/Swag. We discussed having “staff” shirts to wear to events so that those in attendance know who to turn to for questions/ concerns.

8. Adjournment - 7:00 pm.

Next Meeting-October 17, 2018.

All meetings will be on the 3rd Wed. of the month (unless noted otherwise)

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