

## **Peru Central School District Who to Contact 2018-2019**

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Please follow the steps below to get pertinent information and talk to the appropriate individual. Use the Staff Directory for contact information for the appropriate individual.

### **Public School Registration, Change of Contact Information Step**

1: Registrar - *If not resolved...*

Step 2: : Building Principal: *If not resolved...*

Michelle Rawson	(Pre K-2)
Matthew Slattery	(3-6)
Scott Storms	(7-8)
Chris Mazzella	(9-12)

Step 3: Dr. Thomas Palmer, Superintendent

### **Student Attendance ( sick, lates)**

Step 1: Nurse's Office - *If not resolved...*

Step 2: Building Principal - *If not resolved...*

Michelle Rawson	(Pre K-2)
Matthew Slattery	(3-6)
Scott Storms	(7-8)
Chris Mazzella	(9-12)

Step 3: Dr. Thomas Palmer, Superintendent

### **Accountability for Student Learning (NYS Assessment, Regents Exams, Local Assessments)**

Step 1: Classroom Teacher- *If not resolved...* Step

2: School Counselor - *If not resolved...*

Step 3: Building Principal - *If not resolved...*

Michelle Rawson	(Pre K-2)
Matthew Slattery	(3-6)
Scott Storms	(7-8)
Chris Mazzella	(9-12)

Step 4: Amy Campbell: Director of Curriculum and Instruction

Step5: Dr. Thomas Palmer, Superintendent

### **Athletic/ Sports Information Step**

1: Coach *If not resolved...*

Step 2 *Matt Berry, (Athletic Director)*

Step 3: Chris Mazzella *if not resolved...*

Step 4: Dr. Thomas Palmer, Superintendent

### **Breakfast/Lunch Programs**

Step 1: Cook Manager of Cafeteria - *If not resolved...*

Step 2: Director of Food Service - *If not resolved...*

Step 3: Randolph Sapp, School Business Administrator

### **Building Use Request (Scheduling Events in School Facilities)**

Step 1: Building Principal, (Appropriate Building) ...

Michelle Rawson (Pre K-2)

Matthew Slattery (3-6)

Scott Storms (7-8)

Chris Mazzella (9-12)

Step 2: Matt LeFevre, Director of Facilities

Step 3 Dr. Thomas Palmer, Superintendent

### **Technology & 1-to-1 Initiative**

Step 1: Classroom Teacher (For Elementary Students) *If not resolved...*

Step 2: Nicholas Damiani (Technology Coordinator) *If not resolved...*

Step 3: Dr. Thomas Palmer, Superintendent

### **Curriculum Information (Class/Course)**

Step 1: Teacher and/or Guidance Counselor *If not resolved...*

Step 2: Building Principal: *If not resolved...*

Michelle Rawson	(Pre K-2)
Matthew Slattery	(3-6)
Scott Storms	(7-8)
Chris Mazzella	(9-12)

Step 3: Amy Campbell: Director of Curriculum and Instruction

Step 4: Dr. Thomas Palmer, Superintendent

### **District Communications/Publishing**

Step 1: Staff requests

Step 2: Building Principal: *If not resolved...*

Michelle Rawson	(Pre K-2)
Matthew Slattery	(3-6)
Scott Storms	(7-8)
Chris Mazzella	(9-12)

Step 2: District Clerk - Media Release receipt Sherri Provost

Step 3: Dr. Thomas Palmer, Superintendent

### **Graduation Requirements**

Step 1: Guidance Counselor *If not resolved...* Step

2: Chris Mazzella, *If not resolved...*

Step 3: Dr. Thomas Palmer, Superintendent

### **Medical Information**

Step 1: Contact the nurse in your child's building *If not resolved...*

Step 2: Building Principal: *If not resolved...*

Michelle Rawson	(Pre K-2)
Matthew Slattery	(3-6)
Scott Storms	(7-8)
Chris Mazzella	(9-12)

Step 3: Michelle Rawson – Health Medical Administrator  
Step 4: Dr. Thomas Palmer, Superintendent

### **UPK**

Step 1: Classroom Teacher *If not resolved...*  
Step 2: Michelle Rawson (ES Principal) *If not resolved.....*  
Step 4: Dr. Thomas Palmer, Superintendent

### **School Information (Code of Conduct, Expectations, Classroom Behavior, etc.)**

Step 1: Classroom Teacher/Guidance Counselor *If not resolved...*  
Step 2: Building Principal or Designee: *If not resolved...*  
Michelle Rawson (Pre K-2)  
Matthew Slattery (3-6)  
Joha Battin (9-12)  
Scott Storms (7-8)  
Step 3: High School Situations Chris  
Mazzella (9-12)  
Step 4: Dr. Thomas Palmer, Superintendent

### **School Information (Instruction, Grading, Report Cards, ) Step**

1: Classroom Teacher/Guidance Counselor *If not resolved...*  
Step 2: Building Principal: *If not resolved...*  
Michelle Rawson (Pre K-2)  
Matthew Slattery (3-6) Scott  
Storms (7-8)  
Chris Mazzella (9-12)  
Step 4: Amy Campbell: Director of Curriculum and Instruction  
Step 5: Dr. Thomas Palmer, Superintendent

### **Guidance and Career Services**

Step 1: Guidance Counselor *If not resolved...*  
Step 2: Building Principals: *If not resolved...*  
Scott Storms (7-8)  
Chris Mazzella (9-12)  
Step 2: Step 3 Dr. Thomas Palmer, Superintendent

## **Counseling and/or Psychological Services**

Step 1: Counselor or psychologist *If not resolved...* Step

2. *Building Principal If not resolved...* Michelle

Rawson (Pre K-2)

Matthew Slattery (3-6)

Scott Storms (7-8)

Chris Mazzella (9-12)

Step : Irene Stephney Director of Student Services *If not resolved....*

Step 4: Dr. Thomas Palmer, Superintendent

## **Special Education Information/Special Needs**

Step 1: Special Education Teacher *If not resolved...*

Step 2: Building Principal: *If not resolved...*

Michelle Rawson (Pre K-2)

Matthew Slattery (3-6)

Scott Storms (7-8)

Chris Mazzella (9-12)

Step 3: Irene Stephney Director of Student Services *If not resolved...*

Step 4: Dr. Thomas Palmer, Superintendent

## **Technology**

Step 1: Building Principal, *If not resolved...*

Michelle Rawson (Pre K-2)

Matthew Slattery (3-6)

Scott Storms (7-8)

Chris Mazzella (9-12)

Step 2: Dr. Thomas Palmer, Superintendent

## **Transportation (Bus Behavior)**

Step 1: Bus Driver - Documentation

*Step 2: Building Principal If not resolved...*

Michelle Rawson (Pre K-2)

Matthew Slattery (3-6)

Scott Storms (7-8)

Chris Mazzella (9-12)

Step 3: Dr. Thomas Palmer, Superintendent

**Transportation (Bus Notes, Bus Scheduling, etc.)**

Step 1: David Wagner, Transportation Supervisor: *If not resolved*

Step 3: Randolph Sapp, School Business Administrator: *If not resolved....* Step

4: Dr. Thomas Palmer, Superintendent