

Peru Central School District  
 17 School Street, Peru, NY 12972  
 High School Community Room  
 6:30 PM Anticipated Executive Session  
 7:00 PM Regular Monthly Meeting  
 Ms. Bonnie Berry, Presiding

**ROLL CALL:**

Ms. Sarah Graves - present  
 Mr. Mark Hamilton – present  
 Ms. Sarah Mitchell - present  
 Mr. Steven Peters –present  
 Mr. Scott Thurber – absent  
 Mr. Edward Webbinaro - present

**ALSO PRESENT:** Mr. Scott Storms, Superintendent of Schools, Mr. Randolph B. Sapp, School Business Administrator, Mr. Eric Bell & Ms. Julie Holbrook of CVES, administrators, faculty/staff, and community members.

**CALL TO ORDER:** At 6:30 p.m., it was moved by S. Graves, seconded by S. Mitchell to call the meeting to order.  
 Motion carried: 6-0

**EXECUTIVE SESSION:** At 6:30 p.m. it was moved by E. Webbinaro, seconded by S. Peters to convene in Executive Session to discuss the search for a successor assistant superintendent.  
 Motion carried: 6-0

**RECONVENE:** At 7:07 p.m., it was moved by S. Graves, seconded by S. Mitchell to reconvene in regular public session.  
 Motion carried: 6-0

**PLEDGE OF ALLEGIANCE:** The Pledge was recited.

**CONSIDER APPROVAL OF THE AGENDA:** It was moved by S. Mitchell, seconded by E. Webbinaro to approve the agenda with the following revisions:

**13. CONSENT AGENDA – NEW BUSINESS.**

**REVISE**

A. Authorize [field trips](#) as follows\*:

Location	Event	Participants	Dates	Funding	Transportation
Indian River CSD, Philadelphia, NY	NYSSMA Zone 5 Area All-State	Approximately 5 High School Students	November 18-19, 2022	District-Funded Participation/Registration Fee & Transportation, Booster Club-Funded Lodging	District Bus

**REMOVE**

J. Approve the Professional Services Agreement with Champlain Valley Family Center (CVFC), effective during the 2022-2023 school year, for social work services.

**ADD**

K. Approve the Shared Services [Agreement](#) with Chazy CSD, effective for the 2022-2023 school year, for special education services.

**REVISE**

**14. CONSENT AGENDA – PERSONNEL.**

A. Authorize a leave of absence (LOA) without pay as needed, for Teacher Aide **Jaelie Landaverde-Cobb**, effective October - December 2022, corresponding to full documentation.

**ADD**

**15. OLD/UNFINISHED BUSINESS.**

A. Adopt the following **RESOLUTION:**

**RESOLVED**, that the Board of Education increase the maximum income limit for the Senior Citizens’ school tax exemption and for the Disability & Limited Incomes school tax exemption from the current income limit of \$24,000.00 to a maximum income limit of \$26,000.00 and implement the following sliding income scale for both exemptions:

Minimum Income	Maximum Income	School Tax Reduction
\$0.00	\$26,000.00	50%

\$26,000.01	\$26,999.99	45%
\$27,000.00	\$27,999.99	40%
\$28,000.00	\$28,999.99	35%
\$29,000.00	\$29,899.99	30%
\$29,900.00	\$30,799.99	25%
\$30,800.00	\$31,699.99	20%
\$31,700.00	\$32,599.99	15%
\$32,600.00	\$33,499.99	10%
\$33,500.00	\$34,399.99	5%

**ADD**

**16. NEW BUSINESS.**

B. Confirm governing team attendance at the upcoming School Boards Association [Meeting](#), to be held November 17, 2022 at CVES.

Motion carried: 6-0

**CONSIDER APPROVAL OF THE MINUTES:** It was moved by S. Mitchell, seconded by M. Hamilton to approve the Minutes of the October 18, 2022 Regular Monthly Meeting, as written and/or corrected.

Motion carried: 6-0

**PUBLIC COMMENT:** No comments were presented to the Board.

**SUPERINTENDENT’S REPORT:** Topics included the 11/8/22 lockdown drill, the 21-22 [Independent Audit](#), the [food services program](#), and the assistant superintendent search.

The Board heard from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

**ADMINISTRATOR REPORTS:** The Board:

Received the following report(s) and/or communication(s):

Report/Communication	From	Comments
a. <a href="#">Senior Citizens and Disabilities &amp; Limited Income Exemptions</a>	School Business Administrator (SBA)	Potential Tax Impact.

**CONSENT AGENDA – REPORTS AND COMMUNICATIONS:** It was moved by S. Peters, seconded by S. Mitchell to: Accept/Approve the following reports and communications:

Report/Communication	From	Comments
a. <a href="#">Recommendations</a>	Committee on Preschool Special Education	October 2022.
b. <a href="#">Monthly Summary Report</a>	Committee on Special Education	October 2022.
c. Treasurer’s Reports	Treasurer	<a href="#">September 2022:</a> General Fund (A200) General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve (A2303), School Lunch Fund (C200), Payroll Account (TA200/A200PAY), Capital Fund (H200), Capital Fund Investment (H2001) Employees Cafeteria Plan (A2007), Student Payments (A2006), Debt Service (V230); <a href="#">Proceeds</a> from External Sources; General Fund Revenue and Budget Status (ST-3 Sort) as of 10/31/2022, Capital Fund Budget Status as of 10/31/22; <a href="#">Quarterly Reports:</a> Grants Expenditures for the quarter ended 9/30/2022, General Fund Actual to Budget Comparison for 9/30/2021 and 9/30/2022. General Fund Budget Status – Detail as of 9/30/2022.

d. <a href="#">Board Meeting Minutes</a>	Champlain Valley Educational Services (CVES)	September 14, 2022 Regular Board Meeting.
e. <a href="#">NYSIR Legal Digest</a>	NY Schools Insurance Reciprocal (NYSIR)	Autumn 2022.
f. <a href="#">Court Case</a>	Berkshire County D.A.	September 26, 2022 Disposition.
g. <a href="#">Health &amp; Medical Report</a>	Health/Medical Administrator (HMA)	October 2022.

Motion carried: 6-0

**CONSENT AGENDA – NEW BUSINESS:** It was moved by E. Webbinaro, seconded by S. Graves to: Authorize [field trips](#) as follows\*:

Location	Event	Participants	Dates	Funding	Transportation
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	December 2022	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle
Indian River CSD, Philadelphia, NY	NYSSMA Zone 5 Area All-State	Approximately 5 High School Students	November 18-19, 2022	District-Funded Participation/Registration Fee & Transportation, Booster Club-Funded Lodging	District Bus
Moriah Central School, Port Henry, NY	NYSSMA Winter 2022-2023 Area All-State Festival	Approximately 18 High School Students	November 19, 2022	District-Funded Participation Fee & Transportation	District Bus

\*Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.

Accept the following donation(s):

Donor	Donation	Value	Purpose
<a href="#">Harbor Freight</a> (Tools for Schools)	Monetary	\$35,000.00	High School Skilled Trades Program

Approve [removal of items](#) (technology/computer-related) from the fixed inventory list.

Adopt the following **RESOLUTION:**

**RESOLVED**, that the Board of Education accept the terms and conditions of a Memorandum of [Agreement](#) (MOA), with the Peru Association of Teachers (PAT), regarding PM School; authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Adopt the following **RESOLUTION:**

**RESOLVED**, that the Board of Education accept the terms and conditions of a Memorandum of [Agreement](#) (MOA) with the Peru Association of Teachers (PAT), regarding Athletic Placement Process (APP); authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Approve the 2022-2023 tax [decisions](#) regarding the small claims assessment review program:

Owner	Parcel ID	Reason	Assessment Decrease
Jonathan Ducatte & Kim Delcore	268-152-10	Court Order	\$46,600
Roy & Sharon Zalis	258-8-3	Court Order	\$68,100
Steven Remillard	270-1-51.16	Court Order	\$15,500
Shannon Saunders	270-1-51.15	Court Order	\$16,200

Accept tax [collectors' reports](#) and forward unpaid taxes to the County for collection for the 2022-2023 school year.

Adopt the following **RESOLUTION**:

**RESOLVED**, that the Board of Education accept/approve the Independent [Audit Report](#) for fiscal year 2021-2022, completed by Boulrice & Wood CPAs, PC, and reviewed by the Board's Audit Committee earlier this evening.

Accept the annual Independent Audit Corrective [Action Plan](#) (CAP), as prepared by the School Business Administrator (SBA).

Approve the Shared Services Agreement with Chazy CSD, effective for the 2022-2023 school year, for special education services.

Motion carried: 6-0

**CONSENT AGENDA – PERSONNEL:** It was moved by S. Graves, seconded by E. Webbinaro to:

Authorize a [leave of absence](#) (LOA) without pay as needed for Teacher Aide **Jaelie Landaverde-Cobb**, effective October - December 2022, corresponding to full documentation.

Establish a CSEA sick leave bank (SLB) for Cook Manager **Tanya Bashaw**, effective October 2022, pending full documentation.

Authorize a [leave of absence](#) (LOA) without pay as needed, for Cook Manager **Tanya Bashaw**, effective October - December 2022, corresponding to full documentation.

Authorize a [leave of absence](#) (LOA) without pay as needed, for School Bus Driver **Richard Healy**, effective October - December 2022, corresponding to full documentation.

Establish a PAT sick leave bank (SLB) for Teacher **Amanda Coupal**, effective October 2022, pending full documentation.

Authorize a leave of absence (LOA) without pay as needed, for Custodial Worker **Terry LaRose**, effective September - December 2022, corresponding to full documentation.

Authorize a [leave of absence](#) (LOA) without pay for Social Worker **Vern Witherbee**, effective September 22, 2022 - a date not to exceed June 30, 2023.

Authorize a [leave of absence](#) (LOA) with/without pay, as accumulated leave balances allow, for Library Media Specialist **Sharon Luck**, effective February 27 - March 3, 2023.

Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
<b>Dalton Everist</b>	Custodial Worker	District	October 7, 2022		X	
<b>Adam Archer</b>	Substitute School Bus Driver	District	September 19, 2022		X	
<b>Sherman Hamel</b>	School Bus Driver	District	October 12, 2022		X	

					(will remain a sub bus driver)	
<b>Monica McColgan</b>	School Monitor	District	November 14, 2022		<b>X</b> (to accept aide position)	
<b>Jessica Burdick</b>	School Monitor	District	November 1, 2022		<b>X</b>	

Approve appointments for:

<b>Employee</b>	<b>Position</b>	<b>Program</b>	<b>Effective Date</b>	<b>Compensation</b>	<b>Comments</b>
<b>David Macey</b>	Substitute Registered Nurse (RN)	District	October 21, 2022	\$135/day	
<b>Yolanie Secore</b>	Custodial Worker	District	October 24, 2022	\$13.20/hr (step 1)	8 hrs/day, replacing Everist (resigned)
<b>John Mayville</b>	School Bus Monitor	District	September 12, 2022	\$13.20/hr (step 3)	3 hrs/day
<b>Emily Norwood</b>	Substitute Teacher Aide	District	October 12, 2022	\$13.46/hr	
<b>Sherall Emrick</b>	Food Service Helper (FSH), Type A	District	September 29, 2022	\$13.20/hr (step 1)	5 hrs/day, replacing Christensen (resigned)
<b>Emberle Sparling</b>	Substitute Custodial Worker	District	October 24, 2022	\$13.46/hr	
<b>Paul Karkoski</b>	Bus Driver	District	October 17 - November 6, 2022	\$43,609, prorated	Increase from 2-run to 4-run, replacing Hamel (resigned)
<b>Tammy Myers</b>	Bus Driver	District	October 17, 2022	\$21,805, prorated	2-run, replacing Karkoski/Aubin (transfers)
<b>Christopher Boucher</b>	Substitute School Bus Monitor	District	October 11, 2022	\$13.20/hr (step 1)	Also a school monitor
<b>Courtenay Miller</b>	*Teacher Aide, Type A	District	October 17, 2022	\$13.20/hr (step 1)	Decrease from 6.5 hrs/day to 6 hrs/day, Elementary assignment currently
<b>Peggy Mello</b>	*Teacher Aide, Type A	District	September 29, 2022	\$13.20/hr (step 1)	6 hrs/day, Elementary assignment currently
<b>Katie Donohue</b>	Donohue, who is Professionally certified in the Early Childhood Education (Birth-Grade 2) and Childhood Education (Grades 1-6) areas, is hereby appointed to the position of 1.0 FTE	Elementary	For a probationary period commencing on November 18, 2022 and anticipated	\$59,465 (step 8, col 2 BA+36), prorated	Conclusion of appt for Damiani TOSA, replacing Dumas (resigned)

	Elementary Teacher, in the Elementary tenure area		to end on November 17, 2026		
<b>Katie Fialkiewicz</b>	Food Service Helper (FSH), Type A	District	September 12, 2022	\$13.20/hr (step 1)	2 hrs/day, replacing (partial) Stocum (resigned)
<b>Nicole Bresett</b>	Prekindergarten Data Coordinator	Elementary	2022-2023 school year	\$1,250 stipend	
<b>Monica McColgan</b>	*Teacher Aide, Type A	District	November 14, 2022	\$13.20/hr (step 1)	6 hrs/day, Elementary assignment currently
<b>Timmy Aubin</b>	School Bus Driver	District	November 7, 2022	\$43,609, prorated	4-run, replacing Hamel/Karkoski
<b>Joshua Stone</b>	Custodial Worker	District	October 17, 2022	\$13.20/hr (step 1)	8 hrs/day, replacing Mayville (resigned)
<b>Deborah Mischler</b>	*Teacher Aide, Type C	District	October 31, 2022	\$13.20/hr (step 1)	7.5 hrs/day, Secondary assignment currently, replacing Bishop (transfer)
<b>Tiffany Beshon, LeeAnn Bishop</b>	Support Staff - videographer, site coordinator, public announcer, ticket taker, public announcer, and timer/scoreboard or clock operator/scorekeeper	Athletics	October 7, 2022	Pursuant to the Athletics Program Support Staff Salary Chart	As needed/assigned
<b>Robin Douglass</b>	Douglass, who is Permanently certified in the Special Education + English 7-12 + English 7-9 Extension + Nursery, Kindergarten & Grades 1-6 areas, and Professionally certified in the School District Leader (SDL) area, is hereby appointed to the position of 1.0 FTE Special Education Teacher, in the Education of children with handicapping conditions - general special education tenure area	District	For a probationary period commencing on December 12, 2022 and anticipated to end on December 12, 2026	\$66,805 (step 15, col 1), prorated	Elementary assignment currently, replacing Rice/Begor (resigned)

*\*Aide appointments pursuant to recent resignations, retirement, and transfers of Agnew, Brothers, Bushey, Estes, Jackson, Kostyk, Modelle, Nephew, Rawleigh, Remillard; and recent creation and conversion of positions.*

Approve Appendix B other and music-related activities appointments for the 2022-2023 school year, at the current base rate/pay of \$4,500, paid in proportion to the percentages listed, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
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<b>Megan Yonteff</b>	Elementary Band Director	0.3	<b>Melissa Wright</b>	Adventure Club Advisor	0.4
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Approve Appendix B coaching and/or sport-related activities appointments, within the Athletics Department, for the 2022-2023 sports seasons, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
<b>Robert Knowles</b>	Asst. Varsity Hockey	0.69	<b>William Schlott</b>	Modified Football	0.495
<b>William Schlott</b>	Winter Track	Volunteer	<b>Matthew Berry, Matthew Brousseau</b>	Girls' Basketball	Volunteer
<b>Brittany Marshall</b>	Varsity Girls' Basketball	1.1	<b>Amie Marshall</b>	Asst. Varsity Girls' Basketball	0.35
<b>William Pafford</b>	Jr. Varsity Girls' Basketball	0.69			

Approve appointments for PM School for the 2022-2023 school year, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
<b>Jennifer Bigelow, John Clemons</b>	Teacher	Base Pay/200/7.5, per hr	<b>Michele Polhemus</b>	Teaching Assistant	TBD

Approve appointments for the Middle/High School Cornell Cooperative Extension (CCE) PACE Program for the 2022-2023 school year, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
<b>Tracy Modlin</b>	After School Enrichment Leader	\$2,000 per 6-wk session (all 18 days), or \$100/day			

Grant tenure for:

Employee	Area	Effective Date
<b>Kristen Marino</b>	Teaching Assistant (TA)	April 16, 2022

Establish Substitute Rate for 2022-2023 as follows:

Position	Rate
Substitute Teaching Assistant for PM School Only	\$19.46/hr

Motion carried: 6-0

**OLD/UNFINISHED BUSINESS:**

The Board discussed property [tax exemptions](#) for qualifying senior citizens and qualified disabled persons, with limited incomes. It was then moved by S. Mitchell, seconded by M. Hamilton to adopt the following **RESOLUTION**:

**RESOLVED**, that the Board of Education increase the maximum income limit for the Senior Citizens' school tax exemption and for the Disability & Limited Incomes school tax exemption from the current income limit of \$24,000.00 to a maximum income limit of \$26,000.00 and implement the following sliding income scale for both exemptions:

Minimum Income	Maximum Income	School Tax Reduction
\$0.00	\$26,000.00	50%
\$26,000.01	\$26,999.99	45%
\$27,000.00	\$27,999.99	40%
\$28,000.00	\$28,999.99	35%
\$29,000.00	\$29,899.99	30%
\$29,900.00	\$30,799.99	25%
\$30,800.00	\$31,699.99	20%
\$31,700.00	\$32,599.99	15%
\$32,600.00	\$33,499.99	10%
\$33,500.00	\$34,399.99	5%

Motion carried: 6-0

The Board received additional information regarding the search for a successor school business official (SBO).

The Board received additional [information](#) and discussed a therapy dog program. It was then moved by S. Graves, seconded by E. Webbinaro to authorize a therapy dog program for the Secondary (MS/HS) Programs.

Motion carried: 6-0

**NEW BUSINESS:**

The Board discussed the facilities [use fee](#) structure, which was last approved at the July 14, 2020 board meeting. It was then moved by S. Graves, seconded by E. Webbinaro to approve the revised use fee structure. The revised fees will be effective for all reservations initiated on or after Wednesday, November 9, 2022.

Motion carried: 6-0

It was moved by S. Graves, seconded by M. Hamilton to confirm governing team attendance at the upcoming School Boards Association Meeting, to be held November 17, 2022 at CVES. It is anticipated that B. Berry, S. Mitchell, E. Webbinaro, S. Storms and S. Provost will attend.

Motion carried: 6-0

**PUBLIC COMMENT:** No comments were presented to the Board.

**ADJOURN:** At 8:14 p.m., it was moved by S. Peters, seconded by E. Webbinaro to adjourn the meeting.

Motion carried: 6-0

Respectfully,



Sherri Provost  
District Clerk