

Peru Central School District
 17 School Street, Peru, NY 12972
 High School Community Room
 6:30 PM Anticipated Executive Session
 7:00 PM Regular Monthly Meeting
 Ms. Bonnie Berry, Presiding

ROLL CALL:

Ms. Sarah Graves - present
 Mr. Mark Hamilton – absent
 Ms. Sarah Mitchell - present
 Mr. Steven Peters –present
 Mr. Scott Thurber – absent
 Mr. Edward Webbinaro - present

ALSO PRESENT: Mr. Scott Storms, Superintendent of Schools, Mr. Randolph B. Sapp, School Business Administrator,, administrators, faculty/staff, and community members.

CALL TO ORDER: At 6:31 p.m., it was moved by S. Peters, seconded by S. Graves to call the meeting to order.
 Motion carried: 5-0

EXECUTIVE SESSION: At 6:31 p.m., it was moved by S. Graves, seconded by S. Mitchell to convene in Executive Session to discuss the assistant superintendent position, successor board member, and collective negotiations of CSEA.
 Motion carried: 5-0

S. Peters left the meeting at 7:02 p.m.

RECONVENE: At 7:02 p.m., it was moved by S. Mitchell, seconded by S. Graves to reconvene in regular public session.
 Motion carried: 4-0

PLEDGE OF ALLEGIANCE: The Pledge was recited.

CONSIDER APPROVAL OF THE AGENDA: It was moved by S. Mitchell, seconded by E. Webbinaro to approve the agenda with the following additions:

15. CONSENT AGENDA – PERSONNEL.

H. Approve appointments for:

Employee	Position	Program	Effective Date	Compensation	Comments
Shannon Pitcher-Boyea	Pitcher-Boyea, who is Permanently certified in the School District Administrator, Reading Teacher, and Pre Kindergarten, Kindergarten And Grades 1-6 areas, is hereby appointed to the position of Full-Time Assistant Superintendent for Educational Services, in the Assistant Superintendent tenure area	District	For a probationary period commencing on January 3, 2023 and anticipated to end on January 2, 2027	\$125,000, prorated	12-month, replacing Storms/Mason

L. Adopt the following **RESOLUTION:**

RESOLVED, that the Board of Education accept the terms and conditions of an Employment [Agreement](#) with **Shannon Pitcher-Boyea**, effective January 3, 2023 - June 30, 2026, regarding the Assistant Superintendent for Educational Services position; authorize the Superintendent of Schools to execute such Agreement and take all actions necessary on behalf of the Employer in effectuating the terms of the Agreement.

17. NEW BUSINESS.

B. Approve/Accept the [resignation](#) of School Board Member **Scott Thurber**, effective December 31, 2022.

C. Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education shall appoint a qualified person to fill the board member vacancy created by the resignation of S. Thurber, with anticipated term of office dates of January 10, 2023 - May 16, 2023. for such appointed individual.

Motion carried: 4-0

CONSIDER APPROVAL OF THE MINUTES: It was moved by S. Mitchell, seconded by S. Graves to approve the Minutes of the November 8, 2022 [Regular Monthly](#) and November 30, 2022 [Special](#) meetings, as written and/or corrected.

Motion carried: 4-0

RECOGNITION: The Board:

Recognized the Drama Club for their December 2nd and 3rd performances of ‘She Kills Monsters: Young Adventurers Edition.’ The cast featured twenty-four 8th-12th grade students, and there were an additional twenty students involved in the crew. The Club partnered with Dr. Jay W. Pecora, Chair of SUNY Potsdam’s Department of Theatre and Dance, to assist with fight choreography. Over 400 audience members attended the three performances. Great job done by all!

PUBLIC COMMENT: No comments were presented to the Board.

SUPERINTENDENT’S REPORT: Topics included 11/21 & 11/22 parent/teacher conferences, the districtwide school study/planning analysis, welcome/introduction of successor Assistant Superintendent, and thanks/appreciation to temporary/interim Principal and Assistant Superintendent Ginene (Gigi) Mason.

The Board heard from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

ADMINISTRATOR REPORTS: The Board:

Received the following report(s) and/or communication(s):

Report/Communication	From	Comments
a. Testing Data Review	Principals	ELA, Math, Science, and Regents.

S. Peters returned to the meeting at 7:25 p.m., during Administrator Reports.

CONSENT AGENDA – REPORTS AND COMMUNICATIONS: It was moved by S. Mitchell, seconded by E. Webbinaro to:

Accept/Approve the following reports and communications:

Report/Communication	From	Comments
a. Recommendations /Monthly Report	Committee on Preschool Special Education	November 2022.
b. Recommendations /Monthly Report	Committee on Special Education	October/November 2022.
c. Treasurer’s Reports	Treasurer	<u>October 2022:</u> General Fund (A200) General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve (A2303), School Lunch Fund (C200), Payroll Account (TA200/A200PAY), Capital Fund (H200), Capital Fund Investment (H2001) Employees Cafeteria Plan (A2007), Student Payments (A2006), Debt Service (V230).

		General Fund Revenue and Budget Status (ST-3 Sort) as of 11/30/2022. Capital Fund Budget Status as of 11/30/2022. Quarterly Reports: Cafeteria Trial Balance for the quarter ended 9/30/2022, Scholarship Funds for the quarter ended 9/30/2022.
d. Board Meeting Minutes	Champlain Valley Educational Services (CVES)	October 12, 2022 Regular Board Meeting.
e. Program & Services Guide	CVES	2023-2024.
f. Payment in Lieu of Tax Agreement & Application for Real Property Tax Exemption	Attorneys	County of Clinton Industrial Development Agency & Northway Solar, LLC.
g. Health & Medical Report	Health/Medical Administrator (HMA)	November 2022.
h. Budget Development Timetable	School Business Administrator (SBA)	2023-2024.
i. Student Activities	Chief Faculty Advisor	July, August & September 2022.

Motion carried: 5-0

CONSENT AGENDA – NEW BUSINESS: It was moved by S. Mitchell, seconded by S. Graves to:

A. Authorize field trips as follows*:

Location	Event	Participants	Dates	Funding	Transportation
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	January 2023	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle
Rochester Convention Center, Rochester, NY	2022 NYSSMA Winter Conference	1 High School Student	December 1-4, 2022	District, Booster Club and Personal Funding for Registration & Lodging	Parent Vehicle

*Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.

Approve [removal of items](#) (buildings & grounds equipment/supplies, technology lab machine/tool, and a SMART Board) from the fixed inventory list.

Adopt the following **RESOLUTION:**

RESOLVED, that the Board of Education accept the terms and conditions of a revised Memorandum of Agreement ([MOA](#)) with the Peru Association of Teachers (PAT), regarding District, Departmental, and Grade Level Coordinators (Appendix A); authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Approve the Shared Services [Agreement](#) with Ausable Valley Central School District for special education services, effective October 17 - November 8, 2022.

E. Approve budget appropriation [transfers](#) for the 2022-2023 school year for the General Fund Budget, totaling \$106,070.00.

[Create](#) a 30 hrs/wk teacher aide position, effective for the 2022-2023 school year, for the Special Education Program.

[Create](#) a full-time Occupational Therapist (OT) position, effective for the 2022-2023 school year, to address student needs.

Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of a successor Employment [Agreement/Contract](#) with the Civil Service Employees Association (CSEA), effective July 1, 2021 - June 30, 2024, and authorize the Superintendent of Schools to execute such Agreement and take all actions necessary in effectuating the terms of the Agreement.

Motion carried: 5-0

CONSENT AGENDA – PERSONNEL: It was moved by S. Graves, seconded by S. Peters to:

Authorize a [leave of absence](#) (LOA) without pay, as needed, for Teacher Aide **Jillian Buckley**, effective November - December 2022, corresponding to full documentation.

Authorize a paid/unpaid [leave of absence](#) (LOA), as accumulated leave balances allow, for Bus Driver **Tadeusz Szadkowski**, effective November 17-30, 2022, corresponding to full documentation.

Authorize a paid/unpaid [leave of absence](#) (LOA), as accumulated leave balances allow, for Teacher Aide **Courtenay Miller**, effective January 13-23, 2023, corresponding to full documentation.

Establish a PAT sick leave bank (SLB) for Teacher **Caitlin McKee**, effective October 2022, corresponding to full documentation.

Authorize a [leave of absence](#) (LOA) without pay, as needed, for Teacher **Caitlin McKee**, effective November - December 2022, corresponding to full documentation.

Authorize a [leave of absence](#) (LOA) without pay as needed, for Automotive Mechanic **Richard Briggs**, effective October 24 - November 21, 2022, corresponding to full documentation.

Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
Emberle Sparling	Substitute Custodial Worker	District	October 24, 2022			X
Nathan Devins	Long Term Substitute (LTS) Mathematics Teacher	Secondary	January 2, 2023		X	
Kathryn Vincelette	Central Treasurer for Student Activities	Secondary	December 12, 2022		X	
Connor Meyers	School Monitor	District	November 21, 2022		X (will remain a sub school monitor)	
Katie Fialkiewicz	School Monitor	District	November 3, 2022		X (to accept FSH position)	
Katherine Liberty	School Bus Monitor	District	July 1, 2022		X (will remain a sub bus monitor)	
Stephanie Lumb	Teacher Aide	District	December 5, 2022		X	
Jennifer Stone, Cristina Suarez-Rilova,	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	December 1, 2022			X

Melanie Taylor, Megan Zmijewski						
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Approve appointments for:

Employee	Position	Program	Effective Date	Compensation	Comments
Amie Marshall	Athletic Placement Process (APP)	Athletics	2022-2023 school year	Teachers Base Pay/200/7.5, per hr	
Spring Godfrey	Substitute Teacher Aide	District	November 14, 2022	\$13.46/hr	
Kennedy Jameson	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	November 14, 2022	\$100/day, \$95/day	
Katie Fialkiewicz	Food Service Helper (FSH), Type D	District	November 14, 2022	\$13.20/hr	Increase from 2 hrs/day to 7.5 hrs/day
LeeAnn Bishop	Account Clerk/Typist/Central Treasurer for Student Activities	Secondary	November 30, 2022	\$14.70/hr	Replacing Vincelette/LeClair (resigned)
Amy Levesque	School Monitor, Type A; Substitute Teacher Aide	District	December 8, 2022	\$13.20/hr (step 1)	2.75 hrs/day, Elementary assignment currently
Judith Witherbee	Substitute Food Service Helper (FSH)	District	November 2, 2022	\$13.46/hr	
Jacob Mossey, Allison St. Louis	Support Staff - videographer, site coordinator, public announcer, ticket taker, public announcer, and timer/scoreboard or clock operator/scorekeeper	Athletics Program	November 1, 2022	Pursuant to the Athletics Program Support Staff Salary Chart	As needed/assigned
Nichole Duprey	Home Teaching Instructor	District	November 9, 2022	\$35/hr	
Jennifer LaDue	Positive School Environment Team (PSET) Coordinator	Primary	2022-2023 school year	0.474, divided equally among appointees	Appendix B base rate of \$4,500, paid in proportion to the percentage listed
Aislyn McDonough	McDonough, who is not currently certified in any areas, is hereby appointed to the non-probationary position of Long Term Substitute (LTS) 1.0 FTE Special Education Teacher. This service will not be credited toward tenure	District	October 6, 2022 - a date not to exceed December 22, 2022	\$49,915 (step 1, col 1 BA-BASE), prorated	Pending a Feinerman Agreement, contingent upon completion of 30 days in the same assignment, Elementary assignment currently, replacing

					Rice/Begor (resigned)
Shannon Pitcher-Boyea	Pitcher-Boyea, who is Permanently certified in the School District Administrator, Reading Teacher, and Pre Kindergarten, Kindergarten And Grades 1-6 areas, is hereby appointed to the position of Full-Time Assistant Superintendent for Educational Services, in the Assistant Superintendent tenure area	District	For a probationary period commencing on January 3, 2023 and anticipated to end on January 2, 2027	\$125,000, prorated	12-month, replacing Storms/Mason

**Aide appointments pursuant to recent resignations, retirement, and transfers of Agnew, Brothers, Bushey, Estes, Jackson, Kostyk, Modelle, Nephew, Rawleigh, Remillard; and recent creation and conversion of positions.*

Approve Appendix B coaching and/or sport-related activities appointments, within the Athletics Department, for the 2022-2023 sports seasons, at the current base rate/pay of \$4,500, paid in proportion to the percentages listed, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
Amanda Brown	Modified A Girls' Basketball	0.495	Ethan Dickinson	Modified Wrestling	0.35
Genevieve Gravel	Girls' Basketball Program	Volunteer	Christopher Burdash	Boys' Basketball Program	Volunteer
Lisa Miller	Cheerleading Program	Volunteer			

Approve appointments for PM School for the 2022-2023 school year, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
Jennifer Bigelow, Amy Rabideau	Teacher	Base pay/ 200/ 7.5, per hr	Christa Buskey	Teaching Assistant	Base pay/ 180/ 7.5, per hr

Approve appointments for the Middle/High School Cornell Cooperative Extension (CCE) PACE Program for the 2022-2023 school year, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
Sarah Gardner-Delong, Jared Duquette, Sarah Henley, Sara-Lynn Lepage, John Mitchell III, Shane Porter, Tracey	After School Enrichment Leader	\$2,000 per 6-wk session (all 18 days), or \$100/day	Brian Basile	Extended Library Hours/ Computer Lab Supervisor	\$35/hr

Trombley, Erik Wilson					
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Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of an Employment [Agreement](#) with **Shannon Pitcher-Boyea**, effective January 3, 2023 - June 30, 2026, regarding the Assistant Superintendent for Educational Services position; authorize the Superintendent of Schools to execute such Agreement and take all actions necessary on behalf of the Employer in effectuating the terms of the Agreement.

Motion carried: 5-0

OLD/UNFINISHED BUSINESS: It was moved by S. Peters, seconded by E. Webbinaro to:

Receive and accept additional [information](#) related to participation in CVES Co-Ser 642 for Central School Food Management Service.

Motion carried: 5-0

NEW BUSINESS:

It was moved by S. Mitchell, seconded by E. Webbinaro to approve the successor [Agreement](#) with Cornell Cooperative Extension (CCE) Clinton County, regarding the PACE Extended Day Program.

Motion carried: 5-0

It was moved by S. Mitchell, seconded by E. Webbinaro to approve/accept the [resignation](#) of School Board Member **Scott Thurber**, effective December 31, 2022.

Motion carried: 5-0

It was moved by S. Graves, seconded by E. Webbinaro to adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education shall appoint a qualified person to fill the board member vacancy created by the resignation of S. Thurber, with anticipated term of office dates of January 10, 2023 - May 16, 2023. for such appointed individual.

Motion carried: 5-0

PUBLIC COMMENT: No comments were presented to the Board.

ADJOURN: At 7:33 p.m., it was moved by S. Peters, seconded by S. Graves to adjourn the meeting.

Motion carried: 5-0

Respectfully,

Sherri Provost
District Clerk