

PCSD Chromebook Guidelines

All Students will:

- Follow the guidelines in the Student Handbook, the District's Acceptable Use Policy, and any relevant state and/or federal laws.
- Use school computers for educational purposes in a safe, legal, ethical, and responsible manner. I will not do anything with school computers that impacts anyone else's happiness, safety, or privacy.
- Play only school-appropriate computer games--at school if I have my teacher's permission or at home if I have my parent's permission. Students and parents should be mindful of the District's standards around violence, harassment, bullying, and other antisocial behavior.
- Maintain system software settings as configured unless told to change them by a teacher or a District IT technician.
- Not make any changes that will damage the Chromebook. I will not customize the settings on other school computers.
- Handle the Chromebook (and any school computer) with care, keeping it clean, dry, away from food and drink, and shielding it from extreme hot or cold temperatures.
- Use the Chromebook on a stable platform such as a desk or table and not on a soft surface like a bed, which will block the cooling vents and cause it to overheat.
- Always keep the Chromebook in its District approved case.
- Not attach stickers to (unless directed to do so by a teacher or other District staff person), write on, or otherwise deface the Chromebook.
- Always have the Chromebook in my personal possession, in the care of a teacher or another responsible adult, or in a secure location (e.g., my locker).
- Not trade Chromebooks, chargers, or batteries with another student.
- Ensure that the Chromebook battery is fully charged before the beginning of each school day.
- Notify my teacher or District IT staff immediately if the white PCSD Asset # sticker on the bottom of the Chromebook begins to peel off or is damaged or missing.
- Notify my teacher or building office immediately if my Chromebook is damaged, lost, or stolen.
- I will not attempt to repair a damaged Chromebook or have someone other than District staff repair it.
- Keep my personal information private, i.e., I will not share my birthday, password, social security number, address, or phone number(s).
- Not use a school computer to circumvent (go around) or violate copyright laws, or to steal software, movies, music, or any other type of protected media.
- Not use tools that prevent the web browser from logging my browsing history or delete browsing history.
- Return the Chromebook and charger at the end of the school year, or any other time as requested.