

Peru Central School District
17 School Street, Peru, NY 12972
High School Community Room
6:00 PM Anticipated Executive Session
7:00 PM Regular Monthly Meeting

1. CALL TO ORDER.Action

2. Anticipated EXECUTIVE SESSION - To discuss the employment history of particular person(s) and collective negotiations of the CSEA, PAT and PAC.

Action**3. RECONVENE.**Action**4. PLEDGE OF ALLEGIANCE.****5. ROLL CALL.****6. CONSIDER APPROVAL OF THE AGENDA.**Action

7. CONSIDER APPROVAL OF THE MINUTES of the November 9, 2021 [Regular Monthly](#) and November 22, 2021 [Special](#) Meetings, as written and/or amended/corrected.

Action

8. PUBLIC COMMENT - Individuals who wish to express comments regarding topics included on this agenda should do so from the podium microphone and should register on the speaker sign-in sheet provided via clipboard in advance of the meeting's start. Comments may also be emailed to perucomments@perucsd.org.

9. SUPERINTENDENT'S REPORT – Topics include a construction update, NECOSS Conference, leadership coaching, and superintendent search.

10. Hear from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

11. ADMINISTRATOR REPORTS.

Receive the following report(s) and/or communication(s):

Report/Communication	From	Comments
a. Sports Review	Athletic Coordinator	Fall and Winter 2021.
b. Musical Events	Music Faculty	Holiday and Winter 2021.

12. CONSENT AGENDA – REPORTS AND COMMUNICATIONS.

Accept/Approve the following reports and/or communications:

Report/Communication	From	Comments
a. Recommendations	Committee on Preschool Special Education	November 2021.
b. Monthly Summary Report	Committee on Special Education	November 2021.
c. Treasurer's Reports	Treasurer	October 2021 : General Fund (A200) General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve

		(A2303), School Lunch Fund (C200), Payroll Account (TA200/A200PAY), Capital Fund (H200), Capital Fund Investment (H2001) Employees Cafeteria Plan (A2007), Student Payments (A2006), Debt Service (V230), Proceeds from External Sources , General Fund Revenue and Budget Status (ST-3 Sort) as of November 30, 2021, Capital Fund Budget Status as of November 30, 2021, Quarterly Reports : Cafeteria Fund Trial Balance as of 9/30/21, Scholarship Fund Trial Balance as of 9/30/21.
d. Board Meeting Minutes	Champlain Valley Educational Services (CVES)	October 13, 2021 Regular Meeting.
e. Recommendations for Payments	BCA Architects & Engineers	C&S Companies - \$23,509.65, Fuller Excavating 5-08 - \$9,121.34, Fuller Excavating 5-09 FINAL - \$23,179.55, Murnane 1-12 - \$34,890.92, Pipeline Mechanical 3-13 - \$3,415.25, Pipeline Mechanical 4-13 - \$741.00, Bast Hatfield 1-06 - \$474,549.22, K&L Plumbing 3-05 - \$19,739.84, K&L Plumbing 4-05 - \$17,210.20, Weydman Electric 2-05 - \$28,948.16, Weydman Electric 2-06 - \$23,895.78.
f. Capital Project Payments	Treasurer	Bernier, Carr & Associates - \$11,032.05.
g. Health & Medical Report	Health/Medical Administrator (HMA)	November 2021.
h. Budget Development Timetable	School Business Administrator	2022-2023.
i. Student Activities	Chief Faculty Advisor	July and August 2021.
j. Intent to Fill Vacancy	CVES	10-Day Notice.
k. Surplus-Generated Refund	CVES	Period Ending 6/30/21.
l. NYS Minimum Wage	NYS DOL	Wage Increase.

Action

13. CONSENT AGENDA – NEW BUSINESS.

A. Authorize field trips as follows*:

Location	Event	Participants	Dates	Funding	Transportation
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	January 2022	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle

*Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.

B. Approve budget appropriation [transfers](#) for the 2021-2022 school year for the General Fund, totaling \$80,650.00.

C. Establish the Ann and Lincoln Sunderland [Scholarship](#) fund, to be awarded using established criteria.

D. Accept the revised Peru [Tax Collector’s report](#), for collection for the school year 2021-2022.

E. Approve the 2021-22 Application(s) for [Corrected Tax Roll](#) as recommended by the Clinton County Director of Real Property:

Owner	Parcel ID	Reason	Impact
Charles & Cheryl Brandt	245-5-31.1	Court Order	\$282.64

F. Approve a December 2021 [holiday schedule](#) for particular twelve (12) month Peru CSD employees.

G. Create a 1-run (4 days/wk) bus run for PM School, effective November 29, 2021 - a date not to exceed June 30, 2022.

H. Create three (3) 1-run (4 days/wk) bus runs for tenth period, effective September 13, 2021 - a date not to exceed June 30, 2022.

I. Adopt the following **RESOLUTIONS** authorizing the submission of two (2) propositions to be voted upon by the qualified voters of the District at the Annual Budget Vote and School Board Election (Annual Meeting) thereof to be held on May 17, 2022; and

BE IT RESOLVED that the District Clerk is directed to advertise these propositions, in accordance with the law, in the District's Notice of Annual Meeting, which notice shall contain the full text of such propositions.

RESOLUTION #1.

BE IT RESOLVED that the District hereby establishes that at the Annual Meeting, the following proposition shall be put before eligible voters of the District:

Budget Proposition No. 1

Shall the Board of Education of Peru Central School District be authorized to expend a sum not to exceed (an amount to be determined) for the 2022-2023 school year, and to levy the necessary tax therefor?

RESOLUTION #2.

BE IT RESOLVED that the District hereby establishes that at the Annual Meeting, the following proposition shall be put before eligible voters of the District:

Bus Proposition No. 2

Shall the Board of Education of the Peru Central School District be authorized to purchase and, at the option of the Board, finance two (2) standard 65-passenger school buses, including related and ancillary equipment, at a maximum estimated cost of \$128,172.52 each, and one (1) wheelchair school bus, including related and ancillary equipment, at a maximum estimated cost of \$143,140.41, for a total aggregate maximum cost of \$ 399,485.45, and to raise the necessary funds therefor by a tax upon the taxable property of said District to be levied and collected in annual installments in the years and in the amounts as the Board of Education shall determine, with such tax to be partially offset by State aid available therefor and, in anticipation of such tax, by either the issuance of debt obligations of the said School District or by a lease/purchase financing for such school buses, in either case in an amount not to exceed such estimated aggregate cost?

These two (2) resolutions shall take effect immediately.

J. Adopt the following **RESOLUTION:**

RESOLVED, that the Board of Education accept the terms and conditions of the [Memorandum of Agreement](#) (MOA) with the Peru Administrators' Council (PAC) regarding 2019-2022 Annual Professional Performance Review (APPR); authorize the Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Action

14. CONSENT AGENDA – PERSONNEL.

A. Authorize a [leave of absence](#) (LOA) without pay as needed, effective November 2021 - a date not to exceed June 30, 2022, for school bus driver **Gerald Stewart**, corresponding to full documentation.

B. Authorize a [leave of absence](#) (LOA) without pay as needed, effective January - June 2022, for teacher **Megan Graf**, corresponding to full documentation.

C. Authorize a [leave of absence](#) (LOA) without pay, for teacher aide and bus monitor **Novalee Martineau**, effective January 12 - 14, 2022.

D. Establish a CSEA sick leave bank (SLB), for custodial worker **Roger Case**, effective September 2021, corresponding to full documentation.

E. Authorize a [leave of absence](#) (LOA) without pay as needed, effective September 2021 - a date not to exceed June 30, 2022, for custodial worker **Roger Case**, corresponding to full documentation.

F. Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
Sharon Rocque	Typist	District	November 11, 2021		X	
Loretta Strong	School Monitor	District	December 6, 2021		X	
Kelsey McKee	Part-Time Custodial Worker	District	November 15, 2021		X (will remain a sub custodial worker)	
Vallerie Mussaw	School Monitor	District	September 24, 2021			X
Sally Blow	School Monitor	District	September 1, 2021		X (will remain a sub school monitor)	
Lynda Tripp	Substitute Nurse	District	July 1, 2021		X	
Jackie Holmes	Substitute Teacher Aide	District	September 1, 2021			X
Bridget Gainer	Teacher Aide	District	December 10, 2021			X
Anastasia Reil	Special Education Teacher	District	December 13, 2021		X	

G. Approve appointments for:

Employee	Position	Program	Effective Date(s)	Compensation	Comments
Annalea Sullivan	Sullivan, who is not currently certified in any areas, is hereby appointed to the non-probationary position of Long Term Substitute (LTS) 1.0 FTE English Teacher. This service will not be credited toward tenure	Secondary	December 15, 2021 - a date not to exceed June 30, 2022	\$46,687 (step 1, col 1), prorated	Pending a Feinerman Agreement, contingent upon completion of 30 days in the same assignment, replacing Bracy/Mazzella (resigned/temp)

Bette Crowningshield	Crowningshield, who is Permanently certified in the Nursery, Kindergarten & Grades 1-6 area, is hereby appointed to a temporary, non-probationary position of Long Term Substitute (LTS) 1.0 FTE Elementary Teacher. This service will not be credited toward tenure.	Elementary	TBD - up to 12 working weeks	\$52,437 (step 1, col 4), prorated	Pending a Feinerman Agreement, contingent upon completion of 30 days in the same assignment, replacing Castine (on leave)
Chayton Massic	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	November 22, 2021	\$90/day, \$85/day	
Paul LeBlanc	Permanent Building Substitute (PBS) Teacher	Secondary	December 6, 2021 - June 30, 2022	\$120/day	
Rachel Green	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	November 22, 2021	\$90/day, \$85/day	
Michael Mitchell	School Monitor	District	November 29, 2021	\$12.50/hr (step 1)	Decrease from 3hrs/day (Middle) to 2.75 hrs/day (Elementary), replacing Grems (transferred)
Jeff Way	Permanent Building Substitute (PBS) Teacher	Secondary	November 15, 2021 - June 30, 2022	\$120/day	
Parker LaBounty	Part-Time Custodial Worker	District	November 22, 2021	\$12.50/hr (step 1)	19.5 hrs/wk, replacing McKee (resigned)
Brenda Gushlaw	Gushlaw, who is currently certified in the Teaching Assistant Continuing area, is hereby appointed to the non-probationary position of Long Term Substitute (LTS) 1.0 FTE Special Education Teacher. This service will not be credited toward tenure.	District	November 29, 2021 - date not to exceed June 30, 2022	\$46,687 (step 1, col 1), prorated	Pending a Feinerman Agreement, contingent upon completion of 30 days in the same assignment, Elementary assignment currently, replacing Reil (on leave)
Jessica Burdick	School Monitor	District	November 29, 2021	\$12.50/hr (step 1)	2.75 hrs/day, Elementary assignment currently, replacing Archer (resigned)
Megan Charland	Per Diem Substitute Teacher	District	December 1, 2021	\$90/day	

Leopoldo Carvajal	Carvajal, who is not currently certified in any areas, is hereby appointed to the non-probationary position of Long Term Substitute (LTS) 1.0 FTE Spanish Teacher. This service will not be credited toward tenure	Secondary	December 6, 2021 - a date not to exceed June 30, 2022	\$46,687 (step 1, col 1), prorated	Pending a Feinerman Agreement, contingent upon completion of 30 days in the same assignment, replacing Graf (on leave)
Melissa LaClair	Home Teaching Instructor	Secondary	November 12, 2021	\$30/hr	
Kirsten LeClair	Substitute Teacher Aide	District	November 22, 2021	\$12.50/hr	
Mary Ward	Per Diem Substitute Teacher (Certified), Substitute Teaching Assistant	Elementary	October 29, 2021	\$115/day, \$85/day	
Donna Lewis	Typist	District	October 25, 2021	\$26,746 (step 8), prorated	7.5 hrs/day, 11-Month, Secondary assignment currently, replacing Rockhill/Draper (resigned/transferred)
Amie Marshall	Support Staff - videographer, site coordinator, public announcer, ticket taker, public announcer, and timer/scoreboard or clock operator/scorekeeper	Athletics Program	November 29, 2021	Pursuant to the Athletics Program Support Staff Salary Chart	As needed/assigned
Jane Kessler	Substitute School Monitor	District	December 1, 2021	\$12.50/hr (step 1)	Also a food service helper
Kelly Davis	Food Service Helper	District	November 22, 2021	\$12.50/hr (step 1)	Increase from 2 hrs/day to 4.5 hrs/day
Charlene Holmes	Food Service Helper	District	November 22, 2021	\$12.50/hr (step 1)	5.5 hrs/day
Miranda Hack	Per Diem Substitute Teacher, Substitute Teaching Assistant	District	December 13, 2021	\$90/day, \$85/day	

H. Approve Appendix B coaching appointments, for the 2021-2022 sports seasons, at the current base rate/pay of \$3,996, paid in proportion to the percentages listed, as follows:

Employee	Position	Compensation	Employee	Position	Compensation
Devin Blake	Modified Wrestling	0.35	Matthew Brousseau	Girls' Basketball Program	Volunteer

I. Establish Substitute Rates effective December 31, 2021 as follows, pursuant to NYS minimum wage increase:

Position	Rate	Position	Rate
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Teacher Aide	\$13.20/hr	Food Service Helper	\$13.20/hr
Typist	\$13.20/hr	Maintenance Worker	\$13.20/hr
Custodial Worker	\$13.20/hr	School Monitor	\$13.20/hr
Permanent Building Substitute (PBS) Teacher	\$130	School Bus Monitor	\$13.20/hr
Substitute Teaching Assistant	\$95	Substitute Licensed Practical Nurse (LPN)	\$115
Substitute Registered Nurse (RN)	\$135	Per Diem Substitute Teacher, Peru Retiree	\$140
Per Diem Substitute Teacher (Non-Certified with Bachelor's Degree or equivalent in combined B.S./M.S.Ed. program)	\$110	Per Diem Substitute Teacher (Non-Certified with no degree or Associate's Degree)	\$100
Per Diem Substitute Teacher (Certified)	\$125	Election/Poll Inspector/Coordinator	\$13.70/hr
Temporary Records Inventory/Planning Clerk	\$14.70/hr		

Action**15. OLD BUSINESS.**

A. Discuss and determine action related to 2021-2022 snow days, delays, and/or early releases.

Action

B. Adopt the revised 2021-2022 [academic calendar](#).

Action

C. Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education accept the terms and conditions of a [revised Memorandum of Agreement](#) (MOA), with the Peru Administrators' Council (PAC) and the Peru Association of Teachers (PAT), regarding the Technology Integrationist position; authorize the Interim Superintendent of Schools to execute such MOA and take all actions necessary on behalf of the Employer in effectuating the terms of the MOA.

Action

16. PUBLIC COMMENT - Individuals who wish to express comments should do so from the podium microphone and should register on the speaker sign-in sheet provided via clipboard.

17. EXECUTIVE SESSION if needed.

Action

18. ADJOURN.

Action