

Peru Central School District
Via Google Meet (Executive Order 202.1), as related
to Coronavirus Disease (COVID-19)
6:30 PM Anticipated Executive Session
7:00 PM Regular Monthly Meeting
Ms. Bonnie Berry, Presiding

ROLL CALL:

Mr. Robert LaFountain – present
Ms. Cynthia Mills - present
Ms. Sarah Mitchell - present
Ms. Linda Morgan -present
Mr. Steven Peters – present
Mr. Scott Thurber – present

ALSO PRESENT: Dr. Thomas Palmer, Superintendent of Schools, Randolph B. Sapp, School Business Administrator, administrators, supervisors, faculty, staff, and community members.

CALL TO ORDER: At 6:29 p.m., it was moved by C. Mills, seconded by S. Mitchell to call the meeting to order.

Motion carried: 7-0

EXECUTIVE SESSION: At 6:30 p.m., it was moved by S. Thurber, seconded by S. Mitchell to discuss the employment history/matters leading to the employment of a particular person.

Motion carried: 7-0

RECONVENE: At 7:05 p.m., it was moved by S. Peters, seconded by S. Thurber to reconvene in Regular Session.

Motion carried: 7-0

PLEDGE OF ALLEGIANCE: The Pledge was recited.

CONSIDER APPROVAL OF THE AGENDA: It was moved by S. Thurber, seconded by R. LaFountain to approve the agenda with the following additions:

Motion carried: 7-0

CONSIDER APPROVAL OF THE MINUTES: It was moved by S. Mitchell, seconded by C. Mills to approve the Minutes of the May 12, 2020 Budget Workshop #5 and May 19, 2020 Regular Monthly Meetings.

Motion carried: 7-0

PUBLIC COMMENT: Multiple comments regarding the 2020 graduation were presented to the Board.

RECOGNITION: The Board:

Recognized Cindy Mills for her fifteen (15) years on the Board of Education and for her years serving as Vice President of the Board. Cindy has completed many hours of training and committee meetings as part of her continuous support of students, employees and community members. She has been a valued member of our team and we greatly admire her dedication to the District. Thank you Cindy!

Acknowledged Lowe's for their recent donation of a lockable box for use for the annual vote and election.

Acknowledged clerical staff that assisted in the mailing preparation of the absentee ballots on May 27th. Additional thanks to Mary Boudreau, Kenny Desotell, Krista Devins, Wanda Koehler, Michelle LeClair, and Wendy Meyers who provided additional ballot assistance for the remainder of the mailing and receiving process. Everyone's effort in aiding our qualified voters during this challenging time is greatly appreciated.

Recognized retiring employees & employees recently retired throughout the September 2019 – August 2020 time period. Commemorative books will be placed into circulation in our school libraries in their honor of service to the

District. Peru CSD offers heartfelt congratulations and best wishes to the following retirees, many of which have provided decades of public service to the children and residents of our school community:

Employee	Start of District Service	Employee	Start of District Service
Karen Babbie	1995	Lance Falcon	1994
Patricia Henry	2000	Christopher Mazzella	1991
Irene Stephney	1987	Vicki Tedford	1989

SUPERINTENDENT'S REPORT – Topics included absentee ballots, network and systems technicians funding, reopening of school, a graduation update, and

The Board heard from the Peru Association of Teachers (PAT) faculty association as per Article 4.8 of the Collective Bargaining Agreement.

CONSENT AGENDA – REPORTS AND COMMUNICATIONS: It was moved by, seconded by to:

Accept/Approve the following reports and communications:

Report	From	Comments
a. Recommendations	Committee on Preschool Special Education	N/A.
b. Monthly Summary Report	Committee on Special Education	May 2020.
c. Treasurer's Report	Treasurer	April 2020: General Fund (A200) General Fund Money Market TD Bank (A2001), Employee Benefit Reserve (A2302), Employee Retirement Reserve (A2303), School Lunch Fund (C200), Trust & Agency (TA200) Capital Fund (H200), Capital Fund Investment (H2001) Employees Cafeteria Plan (TA2001), Debt Service (V230). General Fund Revenue and Budget Status (ST-3 Sort) as of May 31, 2020, Capital Fund Budget Status as of May 31, 2020. Quarterly Reports: Cafeteria Fund Trial Balance as of 3/31/20, Scholarship Accounts as of 3/31/20.
d. Student Activity Report	Chief Faculty Advisor	May 2020.
e. Board Meeting Minutes	Champlain Valley Educational Services (CVES)	April 8, 2020 Annual & Regular Meetings.
f. Recommendations for Payments	BCA Architects & Engineers	Report.
g. Capital Project Payments	Treasurer	BC&A - \$39,908.56, BPD - \$4,329.00, C & S Engineers, Inc. - \$23,509.65, Harris Beach - \$15,549.18.
h. NYSIR News	NY Schools Insurance Reciprocal	May 2020.
i. Health & Medical Report	Health/Medical Administrator (HMA)	N/A.

Motion carried: 7-0

CONSENT AGENDA – NEW BUSINESS: It was moved by, seconded by to:

Authorize field trips as follows*:

Location	Event	Participants	Dates	Funding	Transportation
Industry Partners & Mentors	ADK P-TECH Program Standing Curriculum	Applicable P-TECH Students	Pending	Multi District-Funded Transportation	District Bus
Multiple Venues	Tournaments, Games, Scrimmages/Practices	Athletes	Pending	District-Funded and/or Booster Club Admission and Transportation	District Bus and/or Parent/Guardian Vehicle

**Field trips will follow the guidelines and procedures set forth in Policy #4531 Field Trips and Excursions, Policy #5251 Fundraising Activities, Policy #1510 Public Sales on School Property, and Policy #1222 Booster Organizations.*

Approve budget appropriation transfers for the 2019-2020 school year for the General Fund, totaling \$90,155.49.

Approve removal of items from the fixed inventory list.

Authorize the Superintendent of Schools to approve the bills to be paid as necessary, approve all budget transfers, and to approve any inter-fund transfers to close the financial records for the 2019-2020 school year.

Adopt the following **RESOLUTION**:

WHEREAS, the Peru School District participates in the New York State Teachers’ Retirement System (“TRS”); and

WHEREAS, on June 14, 2016, the Board of Education of the Peru School District by resolution established a Retirement Contribution Reserve Fund known as the ERS RETIREMENT CONTRIBUTION RESERVE FUND pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Peru Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the ERS RETIREMENT CONTRIBUTION RESERVE FUND PREVIOUSLY ESTABLISHED to be known as the Peru Central School District TRS Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;

- c. such other funds as may be legally appropriated; and
- d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.

3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

4 No member of the Board of Education or employee of the District shall:

- a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
- b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The monies contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.

7. The monies in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the monies in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

9. This Resolution shall take effect immediately.

Adopt the following **RESOLUTION**:

RESOLVED, that the Board of Education of the Peru Central School District be authorized to transfer funds from the ERS Retirement Reserve Fund to the TRS Retirement Reserve Sub Fund in the amount of \$250,000 for the 2019-2020 school year.

Accept the following donations:

Donor	Donation	Value	Purpose
Paul and Priscilla Raino	Monetary	\$1,000	Student Meal Program

Peru Federal Credit Union	Monetary	\$500	Food for Thought Meal Program
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Authorize Section VII Mergers for the 2020-2021 school year for Boys' and Girls' Hockey, Boys' and Girls' Lacrosse, and Boys' and Girls' Swimming.

Approve continuation of an Agreement with the Judge Rotenberg Educational Center, effective July 1, 2020 - June 30, 2021, for Special Education services.

Approve the 2019-2020 Agreement with Creative Conflict Consultants LLC for support of creating a learning community of respect and innovation.

Award the contract related to the Middle and High School Glycol Heating Loop to L.H. LaPlante Co., Inc. in a base amount of \$62,200, and an addition or deduction cost of \$5.95 per gallon of glycol mixture.

Approve a COVID-19 related amendment to the District Section 125 Cafeteria Plan Document which would provide a ninety (90) day extension of the plan year. This would extend the coverage year from June 30, 2020 to September 30, 2020.

Motion carried: 7-0

CONSENT AGENDA – PERSONNEL: It was moved by, seconded by to:

Approve retirement, resignation, or separation for:

Employee	Position	Program	Effective Date	Retirement	Resignation	Separation
Cindi LaFountain	Grade Level Coordinator (5th)	Elementary	June 30, 2020		X	
Bonita St. Dennis	School Bus Monitor	District	February 10, 2020		X	

Approve appointments for:

Employee	Position	Program	Effective Date	Compensation	Comments
Vicki Tedford	Substitute Registered Nurse	District	July 1, 2020	\$125/day	
Amy Campbell	Program Administrator	District	July 1, 2020 - a date not to exceed June 30, 2021	\$108,474.45	Temporary Elementary Co-Principal (3-5), replacing Mason/Slattery, transfer from Director of Curriculum & Instruction
Amber Arnold, Danielle Bikowitz, Angell Hicks, Carol Houle, Jeannine Kerr, Jodie Osborne, Shannon Rabideau, Nicole Rascoe, Susan Wagner, Joanne Weiss	Election/Poll Inspector and/or Substitute Election/Poll Inspector	District	2019-2020 School Year	Volunteer	
Jared Duquette	Network and Systems Technician	District	July 1, 2020	\$68,000	Pending Clinton County Civil Service/Personnel

					approval, 8 hrs/day, newly created
Shane Porter	Network and Systems Technician	District	July 1, 2020	\$56,000	Pending Clinton County Civil Service/Personnel approval, 8 hrs/day, newly created

Grant tenure for:

Employee	Area	Effective Date
Claire Cantwell-Jones	School Counseling and Guidance	September 1, 2020
Meghan Taptick	School Counseling and Guidance	September 1, 2020
Nicholas Brindisi	Elementary	September 1, 2020
Saania Brindisi	Elementary	September 1, 2020
Kristin Hanson	Elementary	September 1, 2020
Amanda Smith	Elementary	September 1, 2020
Stephen Komanecky	Physical Education and Recreation	September 1, 2020
Tierra Jaquish	Remedial Reading	September 1, 2020
Jennifer LaBombard	Education of children with Handicapping conditions – general special education	September 1, 2020
Anastasia Reil	Education of children with Handicapping conditions – general special education	September 1, 2020
Kasey Snow	Education of children with Handicapping conditions – general special education	September 1, 2020

Authorize a leave of absence without pay, for Teacher Aide **Sharon Hewston**, effective May 2020, corresponding to full documentation.

Motion carried: 7-0

OLD BUSINESS:

It was moved by, seconded by to provide a second reading and adopt Revised Policy #8635, Information and Data Privacy, Security, Breach and Notification.

Motion carried: 7-0

It was moved by, seconded by to adopt the Revised Code of Conduct for the 2020-2021 school year, which was reviewed at the public hearing held on May 19, 2020.

Motion carried: 7-0

NEW BUSINESS:

It was moved by, seconded by to establish a Special Board Meeting for Wednesday, June 17, 2020, to be held remotely at 8:00 AM.

Motion carried: 7-0

ADJOURN: At p.m., it was moved by, seconded by to adjourn.

Motion carried: 7-0

Respectfully,

Sherri Provost
District Clerk