

SUBSTITUTE TEACHER CLASS REPORT

Date: _____

Substitute Teacher: _____ Period: _____

Regular Teacher: _____ Subject: _____

Students Absent: _____

The class ...

- | | |
|---|--|
| <input type="checkbox"/> followed classroom rules. | <input type="checkbox"/> worked hard on assignments. |
| <input type="checkbox"/> was courteous and helpful. | <input type="checkbox"/> _____ |

The following students ...

- were especially helpful: (explain) _____

- did something special: (explain) _____

- exhibited disruptive behavior: (explain) _____

- did not feel well: (explain) _____

The lesson plans ...

- | | |
|---|--|
| <input type="checkbox"/> were all completed. | <input type="checkbox"/> were not completed. |
| <input type="checkbox"/> were unable to be located. | <input type="checkbox"/> _____ |

The subject/assignment not completed was ...

Comments/Suggestions ...

Thank you very much for taking your valuable time to fill out this class report. Hopefully, it will enable classroom learning to proceed in an uninterrupted way during my absence. I hope you had an enjoyable day.

Signed _____