PERU HIGH SCHOOL PURCHASE REQUISITION

Requested by ______________________________ Department ______________________________

Date Submitted _______________ Date Entered _______________ Reference/P.O. # _______________

☐ Supplies A2110.450-05-00_______ ☐ Textbooks A2110.480.05-0000

☐ Contractual A2110.400-05-00 _______ ☐ Other ___________________________

VENDOR ____ VENDOR #___________________________

ADDRESS____ PHONE #____________________________

____ FAX _________________________________

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QTY	CATALOG #	DESCRIPTION	UNIT COST	TOTAL COST
		SHIPPING		
		TOTAL		