

Peru Central

Cross-Campus Web-based Update

HIGHLIGHTS OF SCHOOL BOARD ACTION TUESDAY NIGHT

At the regular monthly meeting of **Tuesday, May 13, 2008**, the school board hosted the annual public hearing on the proposed budget, and accepted the following reports:

- A. Update on public reporting for the 2007-2008 school year;
- B. Update on the budget development timetable;
- C. Monthly program reports and support operations reports;
- D. Eighth annual spring report on progress toward district goals [that report is available via the home page of the Peru CSD Web site];
- E. Summer academy 2008;
- F. Custodial services interim report;
- G. Turf management plan for 2008;
- H. Spring 2008 NYSED report card on Peru CSD;
- I. K-12 ELA curriculum;
- J. 2008-2009 Peru CSD curriculum audits.

Following the acceptance of those reports, the school board:

- K. Set July 1, 2008 at 6 PM as the date and time in the Community Room for the annual reorganization meeting of the Board of Education.
- L. Approved the proposed 2008-2009 school year public reporting calendar. A copy of that reporting calendar is attached.
- M. Approved the May-June timetable for the annual evaluation of the Superintendent of Schools.

MAY 14, 2008


FROM A. PAUL SCOTT, SUPERINTENDENT OF SCHOOLS

- N. Completed a first reading of the various policy updates for the 2000 section of the Peru CSD policy handbook, based on the recommendations of the New York State School Boards Association.
- O. Received the interim report on school lunch prices.
- P. Approved the timetable proposed by the School Business Administrator for a Saturday June 7, 2008 'yard sale' as part of ridding the campus of miscellaneous items previously declared as surplus by the Board of Education. Such items not purchased by individuals at the June 2008 yard sale are to be suitably recycled, sold as scrap, brought to the transfer station and/or otherwise removed from the campus by the end of July 2008, so as to de-clutter and reclaim program spaces and operations spaces for normal functions.
- Q. Authorized the Superintendent of Schools to sign the final draft transportation agreement contract for 2007-2008 between this region's BOCES and Peru CSD, focused on having Peru CSD's transportation services department provide the BOCES with regularly scheduled bus runs and occasional field trip bus runs, as part of promoting increased efficiency and effectiveness via inter-municipality partnerships. Such a partnership capitalizes on the fact that various Peru CSD school buses travel to the City of Plattsburgh and Town of Plattsburgh as part of transporting particular students to particular locations for specialized educational services.
- R. Adopted the proposed governing team goals for 2008-2009 school year focused on various key tasks ahead for the Board of Education, Superintendent of Schools and School Business Administrator. These governing team goals would co-exist with the Peru CSD district goals for the 2008-2009 school year, adopted December 2007. A copy of those governing team goals is attached.
- S. Approved the faculty request for the following spring field trip for eighth graders to the Great Escape Amusement Park. Details provided within the agenda packet.
- T. Discussed current practices associated with commemoratives for retiring school employees, as detailed on this month's Superintendent's report. A copy of that report is attached.

MAY 14, 2008


FROM A. PAUL SCOTT, SUPERINTENDENT OF SCHOOLS

PERU CSD 2008-2009 PUBLIC REPORTING CALENDAR

Month	Report
September	Annual introduction & reception of new probationary appointment district employees.
	Report on Peru CSD core values and strategic performance objectives for years 2007-2012.
	Plan of action for 2008-2009 Peru CSD internal curriculum audits .
	Update on design development associated with the EXCEL capital project.
	Status report on budget timetable and process from the Superintendent of Schools and School Business Administrator associated with budget development and the budget advisory committee.
	Annual start of academic year and related student enrollment reports.
	Summary reports from Principals on fall 2008 initiatives to promote & sustain volunteerism .
October	Annual status reports & introductions: peer coaching and mentor-intern programs.
	Annual K-12 student enrollment report data as submitted to the State Education Department.
	Briefing on establishment of this school year's budget advisory committee .
	Annual briefings on grade span, shared decision making and operations goals for this school year.
	Annual snapshot summary reports focused on AYP/Regents mastery level indicators from 2007-2008.
	Annual report on Peru CSD student achievement beyond state test scores.
	Annual independent auditor report and associated fiscal accountability report.
	Meet the exchange students and meet the student council.
November	Annual fall report on early progress toward district goals.
	Briefing on Year Two of the comprehensive policy handbook updating process with NYSSBA.
	Receive & discuss administrator reports on grades 3-8 state tests at Peru CSD.
	Receive & discuss progress report on progress toward proposed next school year's district goals .
	2 nd annual curriculum data book for each grade span as per Peru CSD District Policy P-4215.
December	Annual board consideration of district goals and budget factors for the next school year.
	Annual exhibition of student and staff accomplishment so far this school year.
	Annual information technology network report.
	Receive & discuss early progress report on budget advisory committee .
	Receive a report on progress with the Peru CSD internal curriculum audit process.
	Establish a timetable for recruitment of a successor Primary School Principal.
January	Receive & discuss follow-up report on priority capital project campus repairs and improvements.
	Receive the annual State of the District Mid-Year Report.
February	Annual mid-year report on progress toward district goals.
	Annual winter exhibition and recognition of student and staff achievement.
	Receive, discuss & express appreciation for recommendations from budget advisory committee .
March	Annual consideration of the academic calendar for the next school year.
April	Annual public report on aggregate number of volunteer hours among adult school volunteers.
	Annual accountability report to school board and public on staff use of early release days .
	Second annual report on the internal curriculum audit process at Peru CSD
	Briefing on status of the Peru CSD comprehensive policy handbook updating process with NYSSBA.
May	Annual public hearing on the budget proposal for the annual vote.
	Annual summary reports of New York State School Report Card for Peru CSD and its schools.
	Annual spring progress briefings on progress toward district goals .
June	Annual end-of-year recognition of service, effort and success among programs and services.
	Annual administrator & school-based shared decision making committee year-end reports.
	Annual library book and bookplate recognition & reception for recently retired employees .

PERU CENTRAL SCHOOL DISTRICT

GOVERNING TEAM GOALS 2008-2009

1. Implement the school district's policy P-2125 Orientation of New Members.
2. Establish and implement a timetable for recruitment of a successor Primary School Principal to start service on or about July 1, 2009.
3. Use the request for proposals process to obtain competitive bids for 2009-2010 school year insurance.
4. Engage in respectful fashion to negotiate with the school district's collective bargaining units, associated with constructing successor collective bargaining agreements.
5. Sustain Peru CSD's fiscal accountability initiatives, with particular attention to follow-through with any recommendation[s] the school district receives from the Comptroller's Office, as follow-up to the winter/spring 2008 accountability audit.
6. Invite representative extra-curricular club student presidents, student treasurers, club advisors, the extra-curricular activities auditor, the extra-curricular accounts clerk and the district treasurer to engage in a mid-year public session panel discussion, as part of the governing team's oversight of extra-curricular activities decision making and fiscal accounting.

STATE REPORT CARD ON PERU CENTRAL – ALL SCHOOLS IN GOOD STANDING

The state's comprehensive spring 2008 fifty-four page report card indicates Peru Central's four schools are 'in good standing', based on student achievement on state tests during the 2006-2007 school year. Expectations and annual yearly progress indicators rise each school year, so there is still good work ahead. As for tonight, it's appropriate to take a moment and celebrate the progress at each grade span.

NEXT SET OF FISCAL ACCOUNTABILITY INITIATIVES

Fiscal accountability updating in recent years has included updating and/or establishing district policy and protocols for cell phones, competitive bidding, conference/workshop reimbursement, inventory control, mandatory board member training on fiscal oversight matters, meals & refreshments, Medicaid reimbursement, multi-year financial planning and purchase orders. The **next set** of fiscal accountability initiatives at Peru Central will include payroll, cash disbursements, cash receipts, extra-curricular activity accounting and information technology network controls. Some of these areas were identified fall 2007 by the internal auditor and administration as 'next steps'. Some of these areas may be recommended for attention and updating by the Comptroller's Office, as part of the five-year accountability audit of Peru Central which is currently underway.

EXCEL PROJECT DESIGN DEVELOPMENT UNDERWAY

Approximately three dozen design development meetings with the architect, focused on establishing detail specifications for the voter-approved EXCEL project of March 2008, have been completed so far. Additional design development meetings are slated for May 22nd. The architect intends to present a capsule summary on progress with design development at the school board's June 2008 meeting.

SPRING-SUMMER 2008 INSTALLATION OF UPDATED VOICE/DATA NETWORK

Deployment of updated voice and data components associated with the school district's information technology network is about to launch. August 1, 2008 is the planned completion date for installation of the school district's updated voice and data network components which were authorized by the school board earlier this school year. Much of the first stage installation during May and June 2008 will be in the wiring closets and server room areas. Scheduling of this work reflects the school district's expectation that installation will not interfere with student and teacher schedules and programs during spring 2008. So far, the contractor and construction management firm have been very cooperative with this matter.

CONTINUOUS IMPROVEMENT INCLUDES SUPPORT OPERATIONS

There have been various improvements this school year associated with custodial services. Continuous improvement is part of all programs and operations at Peru Central. Custodial services team members and supervisors will be moving ahead with several continuous improvement initiatives, including a new partnership with CSEA involving professional development workshops for that key function.

PERU CENTRAL SCHOOL DISTRICT SNAPSHOT REPORT OF MAY 9, 2008 FISCAL ACCOUNTABILITY: PROGRESS AND NEXT STEPS				
ID #	Fiscal Accountability Function	Updated at Peru CSD 2007 or prior as part of 21 st Century Fiscal Accountability Initiatives	Identified Spring 2008 as a Priority for 2008 Fiscal Accountability Updating	Action Already Underway
1	Audit Committee	▲		
2	Cell Phones	▲		
3	Competitive Bidding	▲		
4	Conference/workshop Reimbursements	▲		
5	Inventory Control	▲		
6	Mandatory Board Member Training	▲		
7	Meals & Refreshments	▲		
8	Medicaid Reimbursement	▲		
9	Multi-year Financial Planning	▲		
10	Purchase Orders	▲		
11	Payroll	Started Fall 2007	▲	▲
12	Cash Disbursements	Started Fall 2007	▲	▲
13	Cash Receipts	Started Fall 2007	▲	▲
15	Extra-Curricular Activity Accounts	Started Fall 2007	▲	▲
16	Information Technology Network Controls	Started Fall 2007	▲	▲

ADOPTION OF GRADES K-4 TEXTBOOK AND SUPPORT MATERIALS

Elementary grades Principals and grades K-4 teachers worked through the process outlined in district policy **P-4511, Textbook Selection and Designation**, with their collaborative efforts this school year to identify the best textbook to replace our outdated grades K-4 math textbook, copyrighted 1998, which has been in use at Peru CSD for a decade.

The recommended successor K-4 math series textbook, copyright 2009, is **K-4 Math Connects**. The textbook features an extensive set of related materials. It's published by McGraw-Hill Publishing. That textbook is identified by the Principals and teachers as the best textbook to help the K-4 math program meet **2007-2008 district goal 1.5** [updating various mathematics program materials, methods, textbooks and professional practices to reflect the state's updated math core curriculum, content and process strands].

I accept the recommendation from the Principals and teachers to adopt this textbook. State textbook aid monies and local funds will be used to purchase these materials. The school office and business office process of generating specific purchase orders for the series textbook and related materials will begin this month. A pre-deployment training schedule for teachers will be established, prior to September 2008 distribution of the new textbooks to students.

A set of materials will be available to school board members, offering a measure of detail regarding various aspects of this new grades K-4 math series textbook for Peru Central.

COMMEMORATIVES FOR RETIRING EMPLOYEES AT PERU CENTRAL

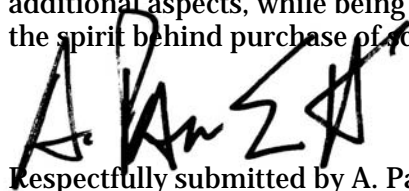
During recent years, Peru Central has provided an annual reception and recognition for individuals who are about to retire – or who have recently retired from Peru Central School District. In these days of fiscal accountability and high expectations for use of public funds, the approach taken by the district office and the Board of Education has been to partner with the school district's library media specialists. Each retiring [and recently retired] Peru CSD administrator, teacher or support staff member may select from a list of books to be entered into circulation at one of the school district's library media centers, featuring a commemorative bookplate with the name of that individual on the bookplate.

Such an approach to commemoratives for employees offers public recognition, a growing set of suitable library books, and a fitting occasion to offer "Thanks!"

In addition, there is a public reception for all retiring employees [and recently retired employees] at one of the monthly school board meetings, featuring words of thanks, formal commencement of the library book in the name of each retiree, and refreshments for all attending the annual reception.

This school year's reception is slated for June 10, 2008, at the start of the regular monthly meeting of the Board of Education. Invitations will go out soon to retiring employees and recently retired employees.

The Superintendent and School Board welcome suggestions and will consider suggestions, in regard to future school year commemoratives, with an eye toward sustaining current practice and perhaps adding additional aspects, while being mindful that public funds for public education are in short supply. That's the spirit behind purchase of school library books with public funds, rather than gifts of public funds.



Respectfully submitted by A. Paul Scott, Superintendent of Schools